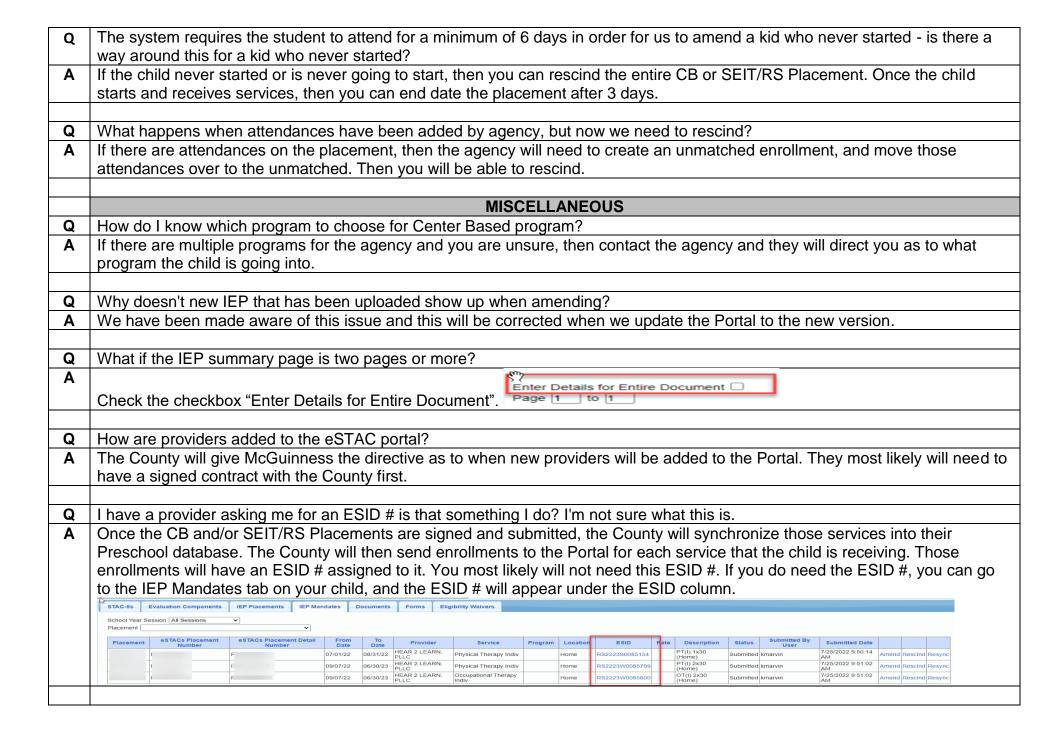
eSTACs Amending versus Rescinding

6/14/2023 & 6/15/2023

Questions & Answers

Topic/Category		
	10 picy category	
AMENDING		
Q	Does change in location (wrong location entered) need to be amended or rescinded?	
Α	You can always AMEND the location. You will never rescind because the location is wrong.	
Q	If I am adding a Nurse, I end the previous Center Based and restart a new Center Based with the nurse?	
Α	Yes. You will end date the CB placement, and create a new CB Placement with all of the details including the nurse with a new start date.	
Q	When I click on "Amend"the "Amend Placement" option shows on the screen. If I click on "Amend Specific Mandate", the word "OK" should pop up automatically. It doesn't. Many times I have to refresh the screen in order to get it to show. Is this a flaw of the software? It happens on the Mac and the PC.	
Α	This does occasionally happen. Try to refresh your page.	
	RESCINDING	
Q	If I rescind something and I need to add something to correct it, do I have to wait to add the update after the County does something with "Rescind pending"?	
Α	No. Once you rescind the service you can create the new service.	
Q	If you submitted 2 speech individual and it should be 1 individual and 1 group do you rescind the speech and put individual and group in separately or do you amend?	
Α	If you enter 2 ST IND and it should be ST 1 IND & ST 1 GRP, then you will rescind the ST 2 IND. You will then add the ST 1 IND & then add another line and add the ST 1 GRP. Individual and group services cannot be combined. The service providers need to enter individual services on one enrollment and group services on another enrollment.	
Q	Would you just amend a single service in the CB placement if it was wrong instead of rescinding it if it has not started yet?	
Α	If your service is wrong (i.e. wrong frequency), you cannot Amend. You must rescind the service and enter the service correctly. The only items that can always be amended are the start date, end date and location.	



Q	Is there a selection to input the new school district if the child is transferring?
Α	You can go to the child's demographics page and enter the information on the bottom of this screen.
Q	Could you remind districts to sign & submit after amend/rescind?
Α	Please remember to sign/submit after rescinding or amending your CB or SEITRS Placements.