

eSTACs Entering STAC-1 SEIT and Related Services

August 10th and August 17, 2023

Questions & Answers

Topic/Category	
Q	How is the service entered if you have counseling 1x30 individual and 1x30 group? Can you enter counseling twice?
A	You would enter one counseling choosing 1x30 I, and the other as counseling 1x30 G.
Q	If a child is declassified in the middle of a season, do we have to end all services on that date in eSTACs?
A	Yes. You will end date all services, and enter the reason of “declassified”.
Q	If a child has 2 services and coordination, one service ends and the other continues, does coordination have to be cancelled as well?
A	Yes. If SEIT is added or if other services are ended and only one service is left, then the service coordination must also end.
Q	Can we enter a service for 45 minutes?
A	Yes
Q	Do we upload the summary page or the full IEP?
A	You should upload the full IEP.
Q	Are we uploading the Medicaid Parental consent each time or just once?
A	Just once.
Q	How do we enter calendar year dates? Ex. March to March?
A	You will create a 23/24 summer placement and enter dates of 7/1/23-8/31/23. Create a 23/24 winter placement and enter dates 9/1/23-March ?, 2024. After the March meeting, you will amend the 23/24 winter placement and change the end dates to 6/30/24, and then start the cycle over again.