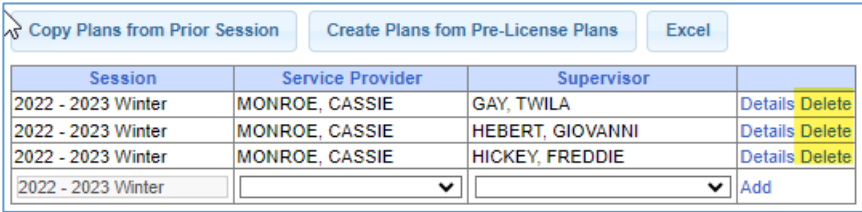


SUPERVISION (UDO/USO/PRE-LICENSE)

September 14, 2023 10:00 & 3:00

Questions & Answers

Q	Does Livingston County have the required UDO Forms?
A	Yes. The link to the Knowledge Base where the forms are saved will be provided with the webinar follow up. (http://support.cpseportal.com/kb/a466/udo-uso-documents-all-full-service-medicaid-counties.aspx)
Q	How frequently does UDO documentation need to be uploaded?
A	<ul style="list-style-type: none">• Once at the start of the summer session,• Once at the start of the 10-month session, and• Quarterly thereafter.
Q	If a CFY's Pre-License Plan dates cross over two school years do we need to upload supporting documentation for each school year or just when the CFY starts?
A	You can upload the documentation during the school year that they start, but the Pre-License Plan and Supervision Plan will need to be "copied" into the new school year.
Q	Where would you obtain a copy of Form 4A?
A	McGuinness reported that the CFY should provide a completed copy of Form 4A to the agency. Form 6 will come from SED directly. Once the CFY receives Form 6, the CFY should provide a copy to their supervising clinician and agency. During the webinar, one of the participants provided this link where blank Form 4A forms can be downloaded. Link: https://www.op.nysed.gov/professions/audiology/application-forms
Q	Can you show how to delete a Supervision Plan if the Plan was entered incorrectly?
A	The screenshot below shows a Delete button to the right of the Details link. 

[illegible]

[illegible]