

CPSE Portal Credential Verification

September 12, 2023

Questions & Answers

Topic/Category	
NPI #	
Q	Does a speech teacher need an NPI number? I work under the supervision of a SLP.
A	No , since you do not have a license with the Office of Professions, you do not need an NPI #.
Q	Do Physical Therapy Assistants and Occupational Therapy Assistants have to have NPI numbers as they are under direction of someone?
A	No , they do not need an NPI #, but we recommend getting one since they are licensed with the Office of Professions.
Q	What if the address is wrong for the NPI number at NPPES? Can I go to NPPES and correct it?
A	Yes , you can update your address with NPPES.
Q	My NPI number is not correct. How do I change it?
A	Please send an email to Support@CPSEPortal.com , and include your name and your correct NPI #. We will correct this on our end.
Q	I have NPI with Early Intervention do I need another for Pre K?
A	No , your NPI # will be the same for EI, Pre K & school age students.
Q	So Special Ed does not have a license #, as we have certification number.
A	Correct, so a SEIT / Teacher will not be entering their certification #. They will only be verifying their NPI # (if they have one) and their name.
OPRA	
Q	Does the agency need to be registered with Medicaid or just the providers?
A	Just the SLP providers since they can sign their own prescriptions.
Q	Does a licensed clinical social worker need to be connected to OPRA?
A	No , they do not.

CREDENTIALS

Q If I am already using the portal for another county do I have to verify again?

A **No**, you should not need to verify your credentials again.

Q Why would a therapy provider be listed as having a limited permit?

A This could be a therapist who is licensed in another state and has moved to NY. They will need to be on a limited permit until they receive a NYS license. This could also be an OTA/PTA who is now becoming a licensed OT/PT. They will need to be on a limited permit until they receive their new license.

Q I am a provider without an account, when I try to log in, I can only see my username and password option, no option for NPI.

A Please use the following link to log in:

<https://www.cpseportal.com/NonCPSEUserCredentialVerification/EnterCredentials.aspx>

Q I am currently registered and verified on CPSE Portal through an agency that I am no longer working for. How do I change this? This was for a different county, and now I will be working for another county as an independent provider.

A Only the agency can change this.

MISCELLANEOUS

Q Can an agency have more than one agency administrator in this program?

A **Yes**. The agency can have more than one administrator and basic users.