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Consultants

Orange County eSTACs Entering Compensatory Services

Compensatory Services per SED

- * In a recent email from SED, it was stated

“Preschool compensatory services must be included on the student’s IEP for the school year in which the compensatory services will be delivered. These compensatory services are then entered into STAC Online (EFRT) System for the school year that the services are delivered, then claimed by a county on an AVL for the same school year. “

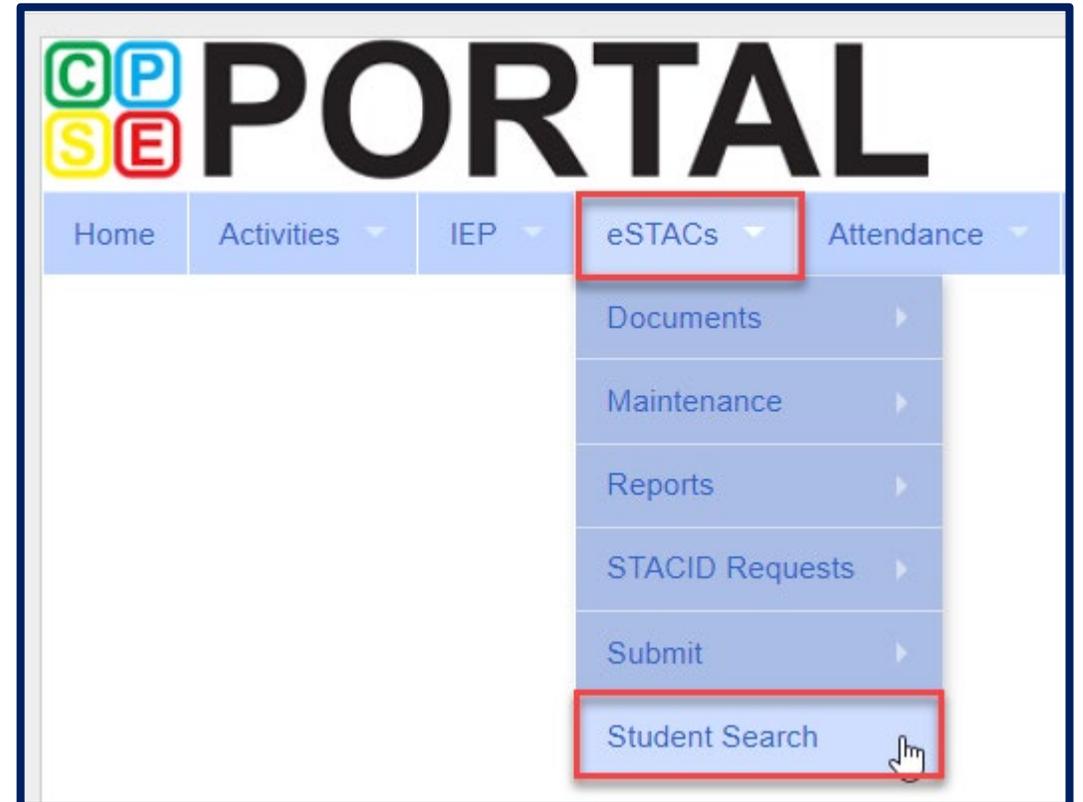
Compensatory Services and IEP's

- * According to NYSED regulations the Compensatory services must be included on the IEP for the school year when the services are delivered.
- * For example, if Compensatory Services will be delivered during the summer of 2025, the Compensatory Services must be on the IEP for the 25-26 School year.
- * Additionally, the Compensatory Services must be listed on a STAC for the 25-26 School Year
- * We will cover the three most common scenarios for children who will be receiving Compensatory services.

eSTACs Student

* Go to *eSTACs* -> *Student Search*

For help email: eSTACs@CPSEPortal.com



Student Search

- * Search for student using first and last name of student & click *Retrieve*.

The screenshot shows a web application interface for student search. At the top, there is a navigation bar with the following items: Home, Activities, IEP, eSTACs, Attendance, Billing, Lookup, Documents, Reports, Maintenance, and Medicaid. Below the navigation bar is a section titled "Filters" which contains several input fields. The first two fields, labeled "First Name" and "Last Name", are highlighted with red boxes and contain the text "ant" and "bar" respectively. Other fields include "DOB", "STACID", "CIN", and "Student Number". Below these fields are two dropdown menus: "County" set to "ROCKLAND" and "District" set to "CLARKSTOWN CSD". At the bottom right of the filter section, there are two buttons: "Clear Filters" and "Retrieve", with the "Retrieve" button highlighted by a red box.

View Student Details

* Click on “*Details*” to get to the student details page for services.

Home | File Transfer | IEP | eSTACs | Lookup | Documents | Reports | Medicaid | People | My Account | Knowledge Base

Filters

bal | leo | DOB | STACID | CIN | Student Number

County: ROCKLAND

District: RYDELL CSD

Clear Filters | Retrieve

Add New Student

Last Name	First Name	DOB	Gender	CIN	STACID	Student Number		
Balmudo	Leo	03/19/17	M			5000039718	Edit	Details



Scenario 1

Compensatory Services with no other ESY Services

IEP such as below without ESY services

MEETING INFORMATION

Date: 5/1/2025

Committee: Committee on Preschool Special Education

Decision/Status: Classified Preschool

Reason: Amendment - Agreement No Meeting

Classification: Preschool Student with a Disability

Participants: Brock Lee, CPSE Chair; Kalie Flower, Mother

Comments: 5/1/2025

As an agreement for not being able to find a provider, the CPSE and the parent agreed to the addition of the following compensatory related services to be completed by August 31, 2025:

OT: 4 hours (8x30 min. sessions) Individual

Speech: 4 hours (8x30 min sessions) individual

Counseling: 8 hours (16x 30 min. sessions) individual

- * Once you have found the child, go to the IEP Placements Tab.
- * Click “Add SEIT/RS Placement”.

CPSE: 140600010000 Buffalo

Student Information

Last Name: **Jacobie** First Name: **John** DOB: **4/9/2019** Eligibility: **1/1/2022 - 8/31/2024**

STACID: CIN: Student Number: **1400067803** Edit Resync

STAC-5s Evaluation Components **IEP Placements** IEP Mandates Documents Forms Eligibility Waivers

School Year Session All Sessions

eSTACs Placement Number	School Year Session	Placement	Description	Status	Submitted By	Submitted Date				
No Placements										

Add CB Placement Add SEIT/RS Placement

The screenshot shows a web interface for a CPSE portal. At the top, there is a header with the CPSE ID and location. Below that is a 'Student Information' section containing fields for last name, first name, DOB, eligibility dates, STACID, CIN, and student number. A red arrow points to the 'IEP Placements' tab in the navigation menu. Below the navigation menu is a dropdown for 'School Year Session' set to 'All Sessions'. A table with columns for placement details is shown, currently containing 'No Placements'. At the bottom, there are two buttons: 'Add CB Placement' and 'Add SEIT/RS Placement', with a red arrow pointing to the latter.

Because there are no other SEIT Services in this example, we will skip directly to the Related Services tab to enter the RS Services.

- * Select the School Year,
- * For each service, enter the provider, service type,
 - * service dates corresponding to the IEP
 - * the frequency, minutes and period as documented on IEP
 - * Check the “Compensatory” box
 - * Click Add.

compensatory related services to be completed by August 31, 2025:

OT: 4 hours (8x30 min. sessions) Individual
 Speech: 4 hours (8x30 min sessions) individual
 Counseling: 8 hours (16x 30 min. sessions) individual

School Year Session | 2025 - 2026 Summer

Click if this is a multiple service STAC (two or more concurrent STACs)

Is this student placed in Foster Care? Yes No

SEIT and Student | **Related Services** | Transportation

No Service Coordinator

Provider	Service	Start Date	End Date	IND/GRP	Bilingual	Frequency	Minutes	Period	Location	Compensatory	Status	
LIBERTY RESOURCES	Speech Therapy Indiv	07/01/2025	08/31/2025	I	<input type="checkbox"/>	8	30	IEP	Flexible Setting	<input checked="" type="checkbox"/>		Edit Delete
LIBERTY RESOURCES	Psychological Counseling (CSL)	07/01/2025	08/31/2025	I	<input type="checkbox"/>	16	30	IEP	Flexible Setting	<input checked="" type="checkbox"/>		Edit Delete
LIBERTY RESOURCES	Occupational Therapy Indiv	07/01/2025	08/31/2025	Individual	<input type="checkbox"/>	8	30	Per IEP	Flexible Setting	<input checked="" type="checkbox"/>		Add

Scenario 2

Compensatory Services with other ESY RS/SEIT Services

ESY with Compensatory Service

Special Alerts: Student will receive compensatory services in Physical Therapy 2x/week for 30m from 7/7/25 to 8/15/25.

IEP INFORMATION	
Projected IEP Start Date:	07/07/2025
Projected IEP End Date:	06/26/2026
Projected Date of Annual Review:	04/10/2026
Projected Date for Reevaluation:	04/10/2027
Extended School Year:	Yes
Behavior Intervention Plan:	No
Supplementary Aids and Services:	Yes
Assistive Technology:	No
Supports for School Personnel:	No
Testing Accommodations:	No
Participate State/District Assessments:	N/A
Special Transportation:	No

SUMMARY-SPECIAL EDUCATION PROGRAMS AND RELATED SERVICES			
Speech/Language Therapy: Individual	09/03/2025 - 06/26/2026	2 x Weekly, 45min.	Classroom/Therapy Room
Physical Therapy: Individual	09/03/2025 - 06/26/2026	2 x Weekly, 30min.	Classroom/Therapy Room
Speech/Language Therapy: Individual	07/07/2025 - 08/15/2025	2 x Weekly, 45min.	Classroom/Therapy Room

At this time, the CPSE recommends:

2025-2026 ESY (starting in July): speech/language 2x weekly for 45 minutes; compensatory physical therapy 2x weekly for the summer

2025-2026 (starting in September): speech/language 2x weekly for 45 minutes, physical therapy 2x weekly for 30 minutes

- * Lookup the child.
- * Once you have found the child, go to the IEP Placements Tab
- * If you have already entered the ESY services
 - * You will Edit / Amend the existing Placement and add the Compensatory Services to the existing Placement (STAC).
- * If you have not already entered the ESY services, you will Add an SEIT/RS Placement

School Year Session

eSTACs Placement Number	School Year Session	Placement	Description	Status	Submitted By	Submitted Date					
PL00234699	2025 - 2026 Summer	SEITRS	07/07/2025-08/15/2025 RS (ST(I))	Not Submitted			Edit	Delete	Print	Sign and Submit	Resync

- * Go to the Related Services tab and add your Compensatory Services
- * Line 1 is for ESY Speech
 - * Compensatory not checked
- * Line 2 is Compensatory
 - * Dates Match IEP
 - * Frequency Match IEP
 - * Compensatory Checked

Special Alerts: Student will receive compensatory services in Physical Therapy 2x/week for 30m from 7/7/25 to 8/15/25. **2**

IEP INFORMATION	
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Projected Date for Reevaluation:	04/10/2027
Extended School Year:	Yes
Behavior Intervention Plan:	No
Supplementary Aids and Services:	Yes
Assistive Technology:	No
Supports for School Personnel:	No
Testing Accommodations:	No
Participate State/District Assessments:	N/A
Special Transportation:	No

SUMMARY-SPECIAL EDUCATION PROGRAMS AND RELATED SERVICES				
Speech/Language Therapy: Individual	09/03/2025 - 06/26/2026	2 x Weekly, 45min.	Classroom/Therapy Room	
Physical Therapy: Individual	09/03/2025 - 06/26/2026	2 x Weekly, 30min.	Classroom/Therapy Room	
Speech/Language Therapy: Individual 1	07/07/2025 - 08/15/2025	2 x Weekly, 45min.	Classroom/Therapy Room	

School Year Session **2025 - 2026 Summer**

Click if this is a multiple service STAC (two or more concurrent STACs)

Is this student placed in Foster Care? Yes No

SEIT and Student | **Related Services** | Transportation

No Service Coordinator

Provider	Service	Start Date	End Date	IND/GRP	Bilingual	Frequency	Minutes	Period	Location	Compensatory	Status	
LIBERTY RESOURCES 1	Speech Therapy Indiv	07/07/2025	08/15/2025	I	<input type="checkbox"/>	2	45	WEEKLY	Flexible Setting	<input type="checkbox"/>		Edit Delete
LIBERTY RESOURCES 2	Physical Therapy Indiv	07/07/2025	08/15/25	Individual	<input type="checkbox"/>	2	30	Weekly	Flexible Setting	<input checked="" type="checkbox"/>		Add

Scenario 3

Compensatory services with other ESY CB Services

Edit / Amend CB Placement

- * Find the Student
- * Goto IEP Placements tab on the Student Details page
- * Click on the Edit / Amend link on the CB placement

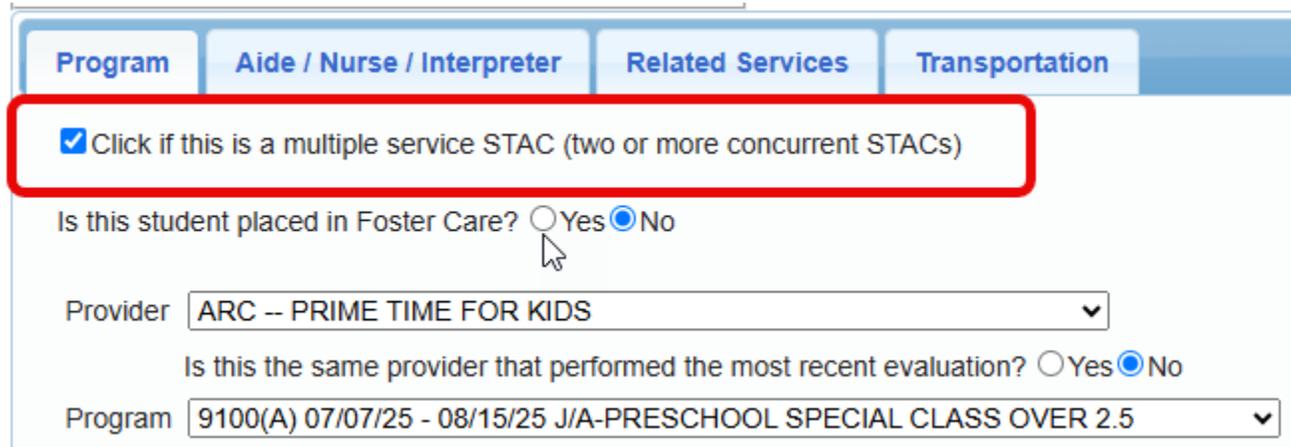
STAC-5s Evaluation Components **IEP Placements** IEP Mandates Documents Forms Eligibility Waivers Service Locations

School Year Session

eSTACs Placement Number	School Year Session	Placement	Description	Status	Submitted By	Submitted Date						
PL00234700	2025 - 2026 Summer	CB	07/07/2025-08/15/2025 ARC -- PRIME TIME FOR KIDS-9100(A)	Not Submitted				Edit	Delete	Print	Sign and Submit	Resync

Mark the CB Placement as Multiple Service STAC

- * On the Program tab
- * Check the box to indicate this is for a multiple service STAC
- * Click Save



The screenshot shows a web form with four tabs: "Program", "Aide / Nurse / Interpreter", "Related Services", and "Transportation". The "Program" tab is selected. A red rectangular box highlights a checkbox labeled "Click if this is a multiple service STAC (two or more concurrent STACs)", which is checked. Below this, there are two radio button questions: "Is this student placed in Foster Care?" with "Yes" and "No" options, and "Is this the same provider that performed the most recent evaluation?" with "Yes" and "No" options. There are two dropdown menus: "Provider" with the value "ARC -- PRIME TIME FOR KIDS" and "Program" with the value "9100(A) 07/07/25 - 08/15/25 J/A-PRESCHOOL SPECIAL CLASS OVER 2.5".

Add a new SEIT / RS Placement

- * Go to the IEP Placements tab on the Student Details
- * Click the Add SEIT/RS Placement button

STAC-5s Evaluation Components IEP Placements IEP Mandates Documents Forms Eligibility Waivers Service Locations

School Year Session All Sessions

eSTACs Placement Number	School Year Session	Placement	Description	Status	Submitted By	Submitted Date						
PL00234700	2025 - 2026 Summer	CB	07/07/2025-08/15/2025 ARC -- PRIME TIME FOR KIDS-9100(A)	Not Submitted			Edit	Delete	Print	Sign and Submit	Resync	

Add CB Placement Add SEIT/RS Placement

Add Compensatory Services

- * Click the check box to indicate this is a Multiple Service STAC
- * Enter the Services per the IEP
 - * IEP might state dates of CB program, or for entire summer
 - * IEP might state # of times per week, or in total for the entire summer
- * Check the Compensatory Check box

School Year Session

Click if this is a multiple service STAC (two or more concurrent STACs)

Is this student placed in Foster Care? Yes No

SEIT and Student Related Services **Transportation**

No Service Coordinator

Provider	Service	Start Date	End Date	IND/GRP	Bilingual	Frequency	Minutes	Period	Location	Compensatory	Status	
<input type="text" value="LIBERTY RESOURCES"/>	<input type="text" value="Speech Therapy Indiv"/>	<input type="text" value="07/01/2025"/>	<input type="text" value="08/31/2025"/>	<input type="text" value="Individual"/>	<input type="checkbox"/>	<input type="text" value="8"/>	<input type="text" value="30"/>	<input type="text" value="Per IEP"/>	<input type="text" value="Home"/>	<input checked="" type="checkbox"/>		<input type="text" value="Add"/>

Closing

Getting Support

- * CPSE Portal Address (you may want to bookmark):
<https://www.cpseportal.com>
- * After you are familiar with the Portal, and you need help, send an email to eSTACs@CPSEPortal.com.
 - * Please include your district name, which County you work with and a description of your issue.
 - * Do **not** use child's name
 - * Use Student # or STAC ID #
- * If you would like to speak on the phone, please state so in your email along and include your phone number and best times to reach you. Our office is closed from 12-1:00 daily for lunch.