

UPLOADING MEDICAID DOCUMENTATION

October 8, 2025

Questions & Answers

Q	Does the school district enter the Medicaid consent?
A	If the county requires the Medicaid Consent for the school district to sign and submit in eSTACs, then yes, the district will attempt to obtain a Medicaid Consent. However, if the district is unable to obtain the consent, they will upload an “unable to obtain” form in place of the Consent. A number of Full Service Medicaid counties have given McGuinness permission to reach out to agencies to request that they obtain the Medicaid consents if the school districts are unable to.
Q	Is the need for a Medicaid consent satisfied if the school district obtains it?
A	In some cases, yes. A child technically only needs one Medicaid Consent for the time that they are in Preschool, <i>however</i> if their Medicaid Consent is on a district specific form, then that consent can only be used while that child is in that district. If the child moves outside of that district, then a new Medicaid Consent will need to be obtained. If the school district obtains the Medicaid consent on a county form, then yes, this form can suffice for the entirety of the time the child is in preschool, even if the child switches districts. This is why it is best to use a county consent form.
Q	Can you attach a prescription to an unmatched enrollment?
A	Yes, an unmatched enrollment can be attached to a prescription. When the county record and the unmatched enrollment are merged, then the county record will automatically be attached to the prescription so you do not have to go back in to attach again.
	UPLOADING PRESCRIPTION FAQs
Q	There are multiple ICD-10 codes listed on the prescription, how do I enter them all?
A	All ICD codes can be listed at the time of upload. Each code can be entered in the ICD code box, they just need to be separated by a comma.
Q	The practitioner is not populating when I enter their NPI number, why?
A	The NPI search on the upload screen is set up to only search within NYS. Some practitioners may have started their careers in another state, so you may need to remove the “NY” from the state field and search again. This will likely provide you results.
Q	I found the practitioner, but I can’t move on in the upload process. What am I doing wrong?
A	You need to click the “ <i>select</i> ” link at the beginning of the row where the practitioner is listed. This will allow you to move forward.
Q	
A	

