

Sullivan County eSTACs Entering STAC-1 for CB, CBRS, SEIT & RS

June 9, 2026 (AM & PM sessions)

Questions & Answers

| Topic/Category | |
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| ENTRY WORK | |
| Q | If we only enter 5 hours for the program on the STAC form, does that mean they will have an issue regarding the IEP? For programs that are 5.5 hours, the IEPs reflect that and now will not match information in the system. |
| A | You can still enter 5.5 hours on the IEP. You just cannot enter more than 5 hours in eSTACs because SED will only pay up to 5 hours for tuition. |
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| Q | Do we need to enter class site or class identifier for a program? |
| A | No, counties no longer use this feature. |
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| Q | For AAC devices you mentioned how much the value of device is? Who can provide that information? |
| A | You can contact your county. |
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| Q | How do you choose the provider for the device? |
| A | You can choose your county name in the drop-down. |
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| Q | How do you know if AT services are part of CB placement? |
| A | The services will be delivered at the program. If the services are delivered at home or another location outside of the program, then they are not part of the tuition. |
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| Q | If my IEP says 12x30 over 6 weeks for related services frequency. Is it ok to add it into eSTACs as 6x30 monthly or do I need to update the IEP? |
| A | 6x30 monthly is not 6 weeks, as it is only 4 weeks. For summer services, you can enter it as 12x30 Per IEP(Total). Then the child will be serviced for the summer 12 times. |
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| Q | When I try to add counseling as a related service the only thing that shows in the drop-down menu is psychological counseling, is that the same? |
| A | Nassau County only uses psychological counseling. |
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| Q | Is an aide listed under related services now that it doesn't need to be on the nurse/interpreter form? |
| A | No. If the child still needs an aide, then you will list it under the Aide/Nurse/Interpreter tab. |
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| Q | Would the school district fill out the forms for transportation or the program provider? |
| A | Contact your county to inquire who completes the forms. |
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| Q | What does SEIT stand for? |
| A | Special Education Itinerant Services. |
| Q | Do we have to put in snow dates and holidays? |
| A | Snow dates and holidays are not entered in eSTACs. |
| UPLOADING DOCUMENTS | |
| Q | If both summer and winter are on the same IEP, do we have to upload the IEP twice? |
| A | Yes, you will need to upload the IEP to the summer placement and then re-upload to the winter placement. |
| Q | Do all the documents have to be uploaded again if they were already uploaded to sign & submit a STAC-5? |
| A | No. |
| Q | Are we required to submit/upload documentation of a provider not being able to complete the service? |
| A | No. |
| AMENDING OR RESCINDING | |
| Q | If providers change, do you rescind? |
| A | <ol style="list-style-type: none"> 1) If the provider started servicing the child, you cannot rescind. You must end date the service and start a new service for the new provider. 2) If the provider never serviced the child, then you can rescind the provider and service. |