Medicaid Cost Report

Using Preschool Software system to assist with completing the Medicaid Cost Report

Framework

- IEP Ratio and Tuition Calculations
- Software changes for Tuition
- New version of Preschool
- Supplemental Reports
- BOCES

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Medicaid Alert 16-07

IEP Ratio Methodology and Reporting Updates

- IEP Ratio denominator is “total number of students in the LEA with a direct medical service, as outlined in their IEP”
- Previously, this was
  - Calculated for you by BOCES
  - Based on a BEDS Day snapshot of your data
- Going forward
  - Must be supplied by you
  - Based on full school year of data

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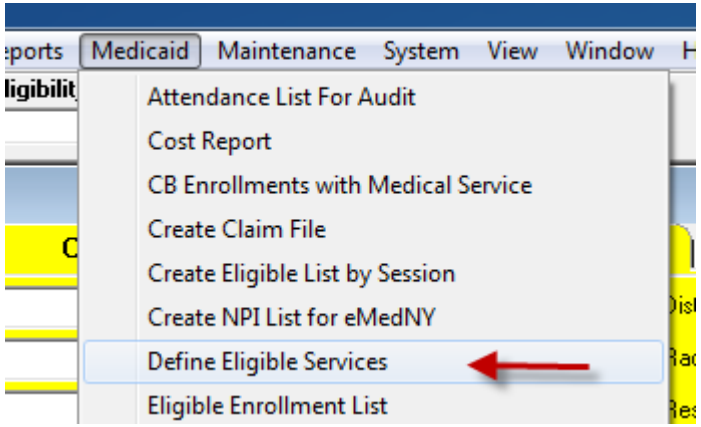
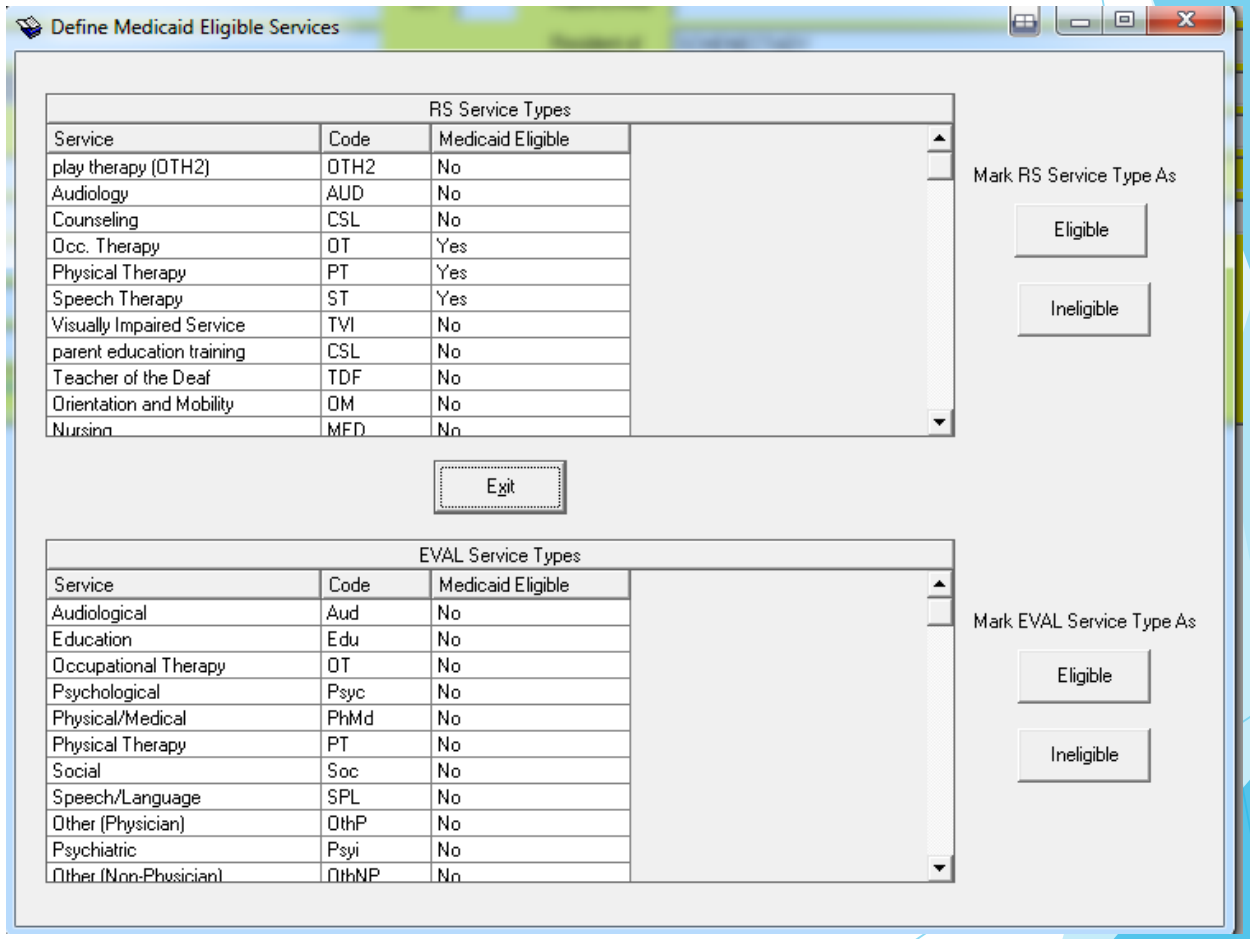
Students in the LEA with a Direct Medical Service as outlined in their IEP

- The SED Medicaid Website (http://www.oms.nysed.gov/medicaid/) lists the Direct Medical Service as OT, PT, ST, Psychological Counseling, Skilled Nursing, Psychological Evaluation, Medical Evaluation, Medical Specialist Evaluation, Audiological Evaluation
- For children with a Fee For Service Related Services that is a direct medical service (OT, PT, ST, etc.), are identified based on the existence of the related service enrollment
- For children in a center based tuition program we can only identify them if you indicate in the Preschool system that child has a direct medical service

Defining Direct Medical Service in Preschool

- Using the top Menu bar in Preschool, Navigate to Medicaid->Define Eligible Services





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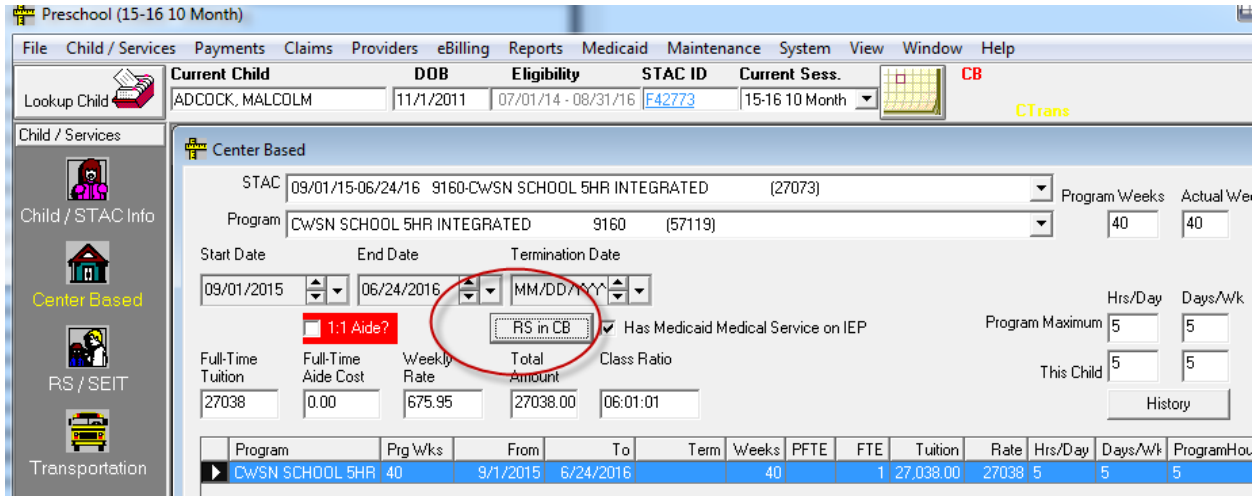
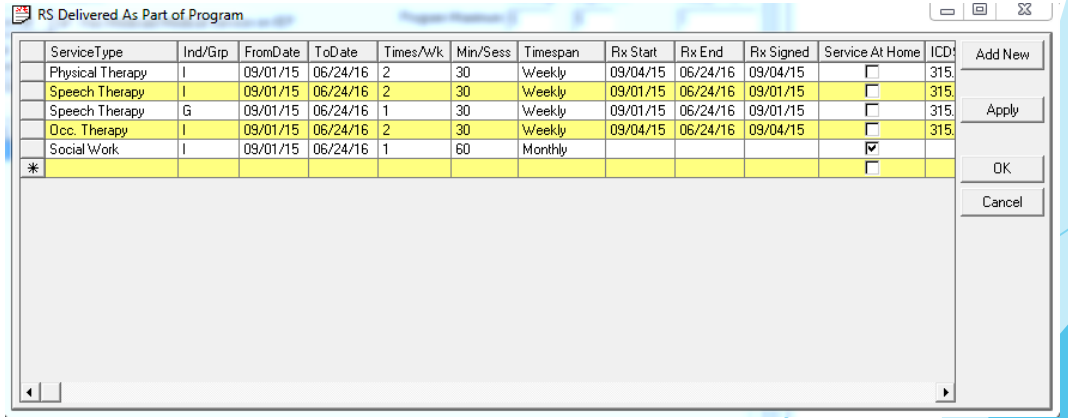
Indicating Direct Medical Service for Tuition Children

- Three options
  1. Enter the services from the IEP using the “RS in CB” screen
  2. Mark the tuition enrollment as having a Medicaid eligible service
  3. Make the very risky assumption that all center based children have a medical eligible service on their IEP
- We recommend using option 1, enter the services from the IEP
- Option 2 is a reasonable solution when used accurately
- We do not recommend option 3

Entering RS in CB services (aka CBRS)





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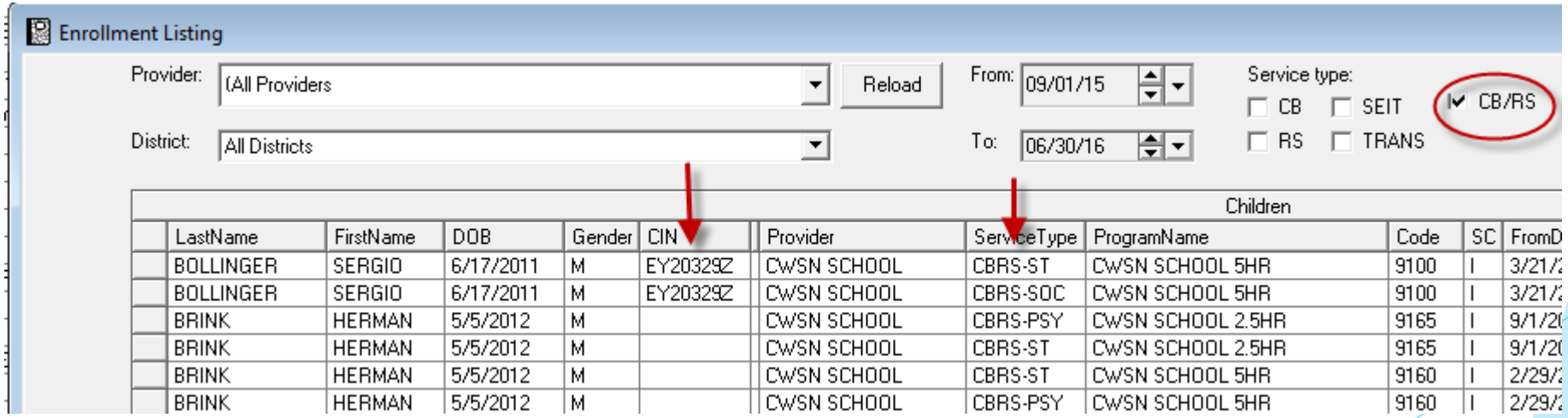
How to tell if your County enters RS in CB

- If you are unsure of whether your county enters CBRS
  - Run the Enrollment Detail Listing Report (from top menu Reports->Enrollment Reports->Enrollment Detail Listing)
  - Run the report for just CB/RS service types
  - If there are only rows for Medicaid Children (CIN column), you probably only enter for Medicaid claiming which is insufficient



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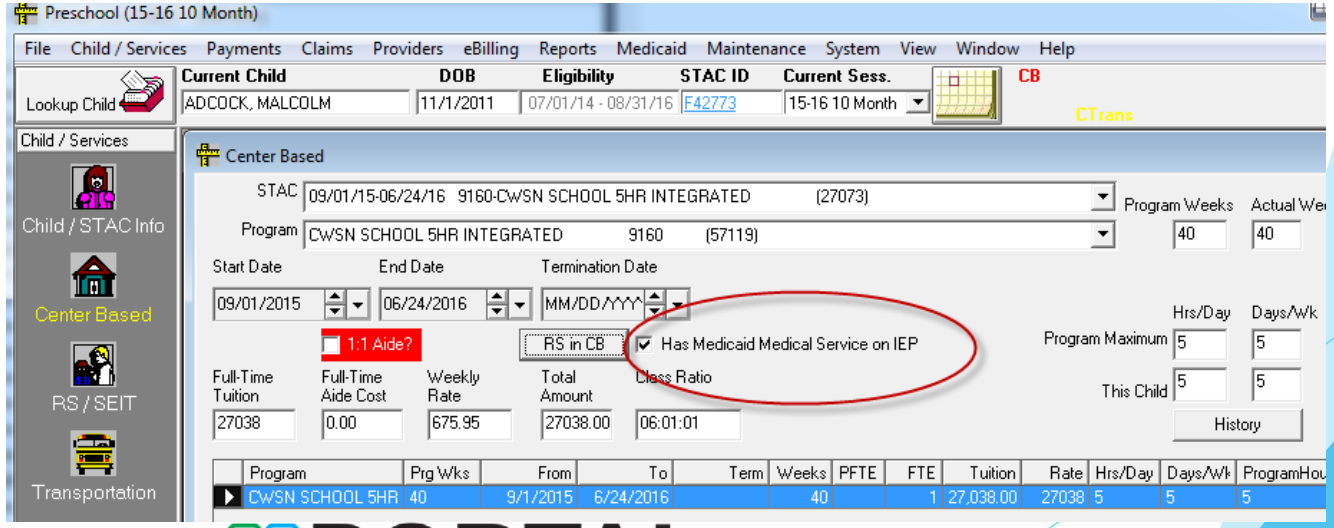
Marking the tuition enrollment as having a Medicaid eligible service

- In lieu of entering the related services in a tuition program from the IEP, you can also just indicate that the child has them
- On County Center Based enrollment screen, click the check box “Has Medicaid Medical Service on IEP”
- This is automatically updated when you enter RS in CB



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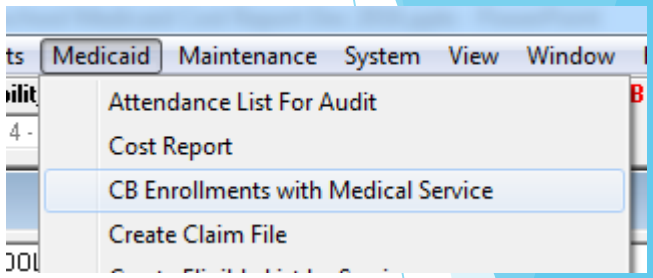
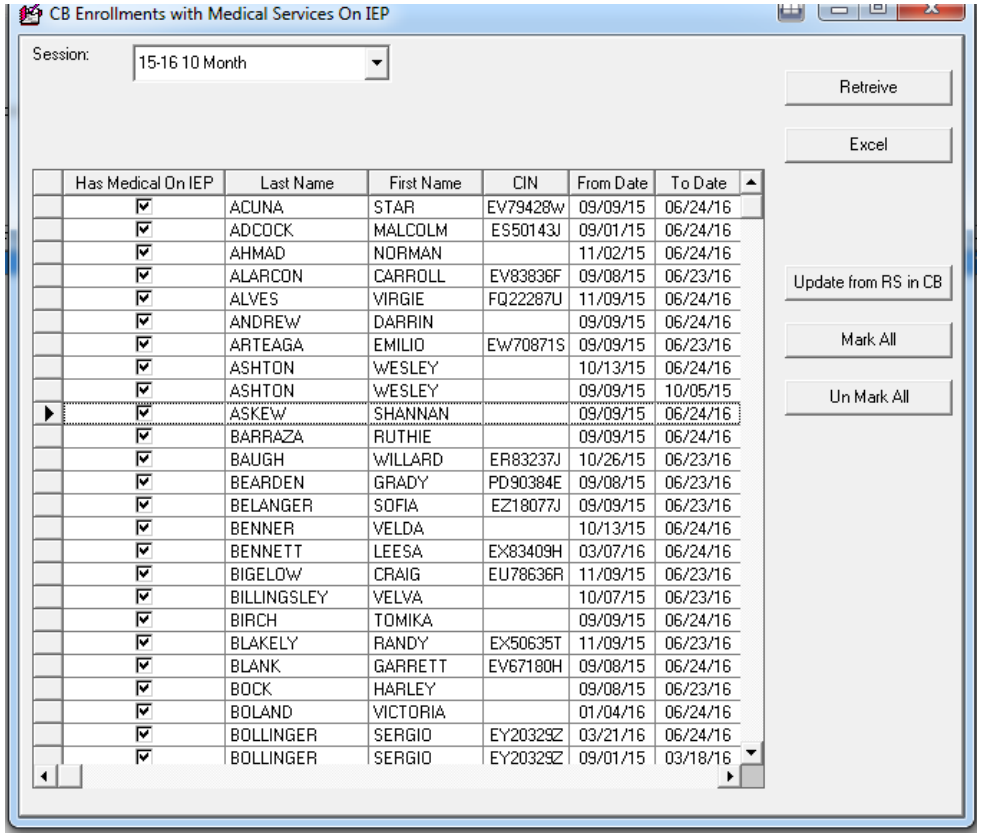
Batch updates of “Has Medicaid Medical Service on IEP”





Has Medical On IEP	Last Name	First Name	CIN	From Date	To Date
☑	ACUNA	STAR	EV79428W	09/09/15	06/24/16
☑	ADCOCK	MALCOLM	ES50143J	09/01/15	06/24/16
☑	AHMAD	NORMAN		11/02/15	06/24/16
☑	ALARCON	CARROLL	EV83836F	09/08/15	06/23/16
☑	ALVES	VIRGIE	FQ22287U	11/09/15	06/24/16
☑	ANDREW	DARRIN		09/09/15	06/24/16
☑	ARTEAGA	EMILIO	EW70871S	09/09/15	06/23/16
☑	ASHTON	WESLEY		10/13/15	06/24/16
☑	ASHTON	WESLEY		09/09/15	10/05/15
☑	ASKEW	SHANNAN		09/09/15	06/24/16
☑	BARRAZA	RUTHIE		09/09/15	06/24/16
☑	BAUGH	WILLARD	ER83237J	10/26/15	06/23/16
☑	BEARDEN	GRADY	PD90384E	09/08/15	06/23/16
☑	BELANGER	SOFIA	EZ18077J	09/09/15	06/23/16
☑	BENNER	VELDA		10/13/15	06/24/16
☑	BENNETT	LEESA	EX83409H	03/07/16	06/24/16
☑	BIGELOW	CRAIG	EU78636R	11/09/15	06/23/16
☑	BILLINGSLEY	VELVA		10/07/15	06/23/16
☑	BIRCH	TOMIKA		09/09/15	06/24/16
☑	BLAKELY	RANDY	EX50635T	11/09/15	06/23/16
☑	BLANK	GARRETT	EV67180H	09/08/15	06/24/16
☑	BOCK	HARLEY		09/08/15	06/23/16
☑	BOLAND	VICTORIA		01/04/16	06/24/16
☑	BOLLINGER	SERGIO	EY20329Z	03/21/16	06/24/16
☑	BOLLINGER	SERGIO	EY20329Z	09/01/15	03/18/16

- **Retrieve** fills the grid
- **Excel** exports grid to Excel
- You can update the 1st column by clicking in the grid
- **Update from RS in CB**, will check the box for every CB enrollment that has corresponding CBRS that are Medicaid eligible
- **Mark All** will check the box for every row
- **Un-Mark All** will clear the box for every row

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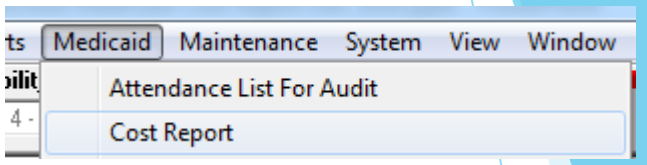
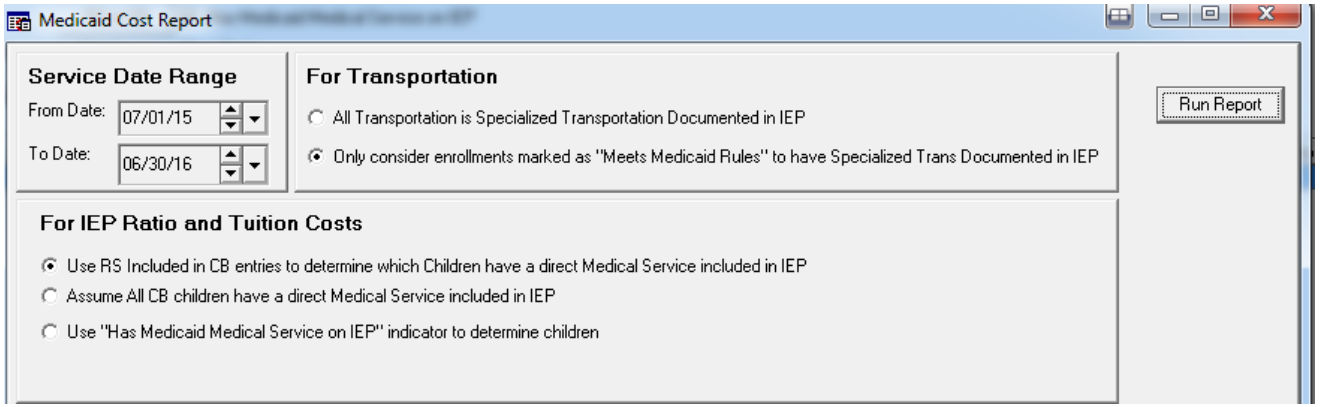
Medicaid Cost Report



- Using the top menu, navigate to Medicaid->Cost Report
- Enter your date range
- Choose the appropriate method for determining which tuition enrollments have a Direct Medical Service on their IEP. This method is used for both the IEP ratio as well as determining what tuition costs should be reported



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Cost Report Results

- Annual Contractor Costs
  - List that can be exported to CSV and uploaded to PCG reporting site
- General and Statistical Information
  - IEP Ratio denominator
  - Transportation figures
- Annual Tuition costs
  - Need to be entered into PCG site
  - Need to omit BOCES
- IEP Ratio listing
  - You can export to Excel, the names of the children that are comprise the IEP Ratio Denominator

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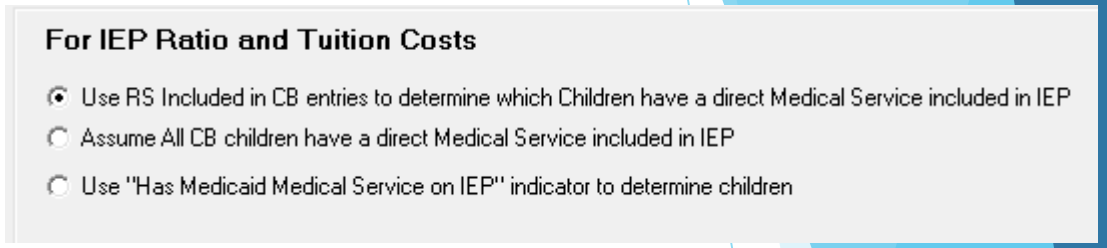
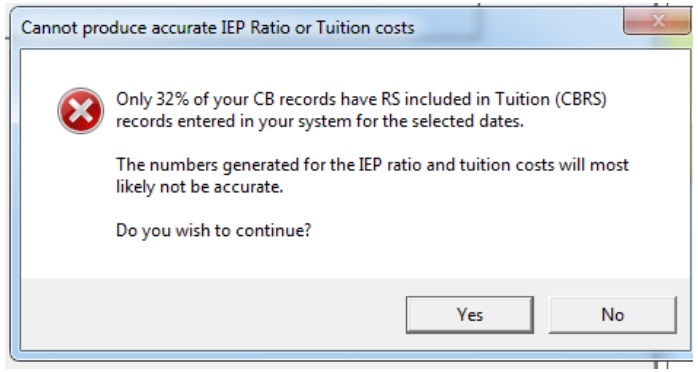
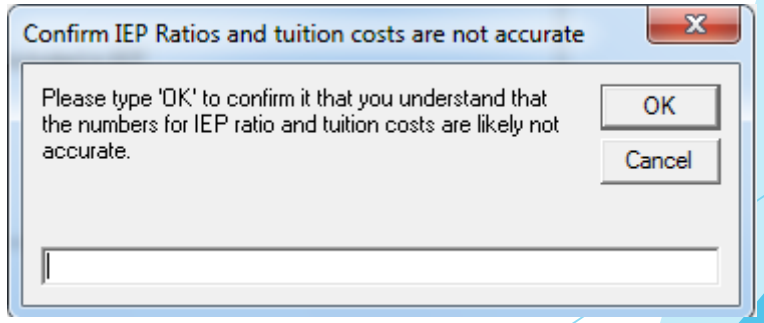
Warnings if not using CBRS

- If you select “Use RS Included in CB Entries to determine…” and the system notices that less than 50% of your CB tuition enrollments have corresponding CBRS,
  - You will be prompted with a warning
  - You will need to type “OK” to continue







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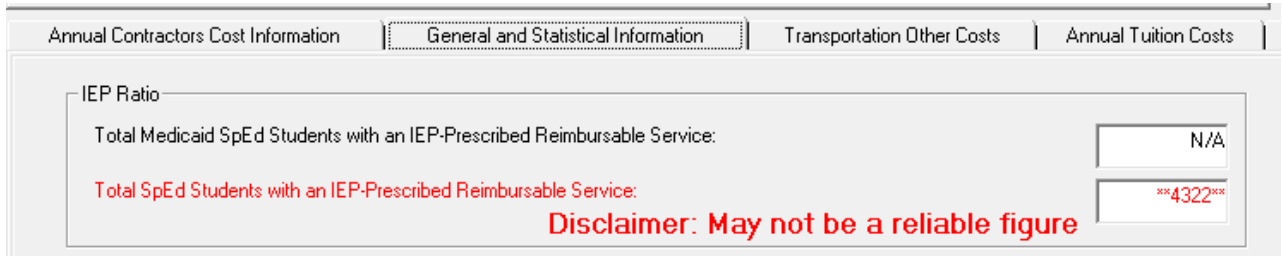
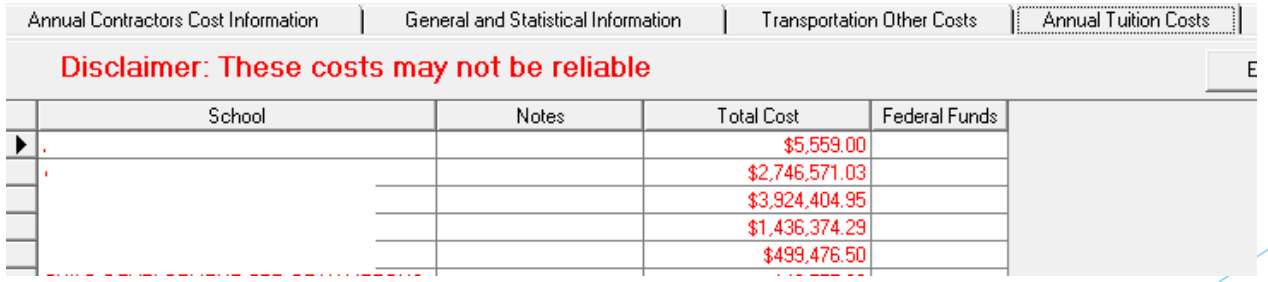
Disclaimers

- If
  - you select “Use RS Included in CB Entries to determine…” and there is less 50%

  or
  - You select “Assume all CB children…”
- Then the numbers will have disclaimers indicating possible unreliability of the IEP Ratio and Tuition costs





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New version

- Latest version of Preschool, version 5.6.0
- Includes changes:
  - New check box on CB enrollment screen for “Has Medicaid Medical Service on IEP”
  - New screen to update CB enrollments “Has Medicaid Medical Service on IEP”
  - Changes to Cost report for
    - IEP Ratio being full year
    - Report tuition costs only on children that have a direct medical service on their IEP
- We have deployed to about ½ the counties so far

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Supplemental Reports

- # of Encounters & Supplemental form for Contracted Providers (list of providers with NPI)
- Unless your County Used CPSE Portal for all providers, all services, for the entire period of the cost report, there is nothing in Preschool that can assist with these
- We will work directly with those Counties to give them their numbers
- All other Counties must get this information directly from their agencies/providers

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Encounters

- Need both fee for service related service sessions plus tuition based services to be counted
- Payments for non-treatment sessions should not be reported (CPSE meetings, etc.)
- Sessions that are not the full duration specified in the IEP should not be counted. If IEP says 2x45, and one day the session was only 40 minutes, that should not be counted

List of contracted providers

- Need name, NPI, profession and supervisor for all providers that provided direct medical service to a child per IEP, regardless of whether the child was Medicaid or not

BOCES - Tuition

- BOCES tuition programs should not be reported as tuition costs
- Instead, the costs for the direct medical services should be broken out of the tuition and reported as contractor costs
- How are the service costs broken out of the tuition? According to PCG…

"BOCES should be able to break out the health related expense at the LEA's request."

BOCES Email Q&A from PCG

Mon 12/5/2016 10:02 AM

nysshsp <nysshsp@pcgus.com>

Re: Cost Report Questions related to Preschool programs

To Frament, Tim

You replied to this message on 12/5/2016 10:03 AM.

B) A follow up for the BOCES question.

Where should BOCES tuition fees be reported?

BOCES tuition should NOT be reported, just service cost

The payments to BOCES are single payment for both Tuition and services. For some Counties, the vast majority of the medical service costs are embedded in tuition payments to BOCES.
What guidance does PCG have for determining those medical services costs?

Some possibilities are could be:

- Could BOCES use the County fee for service rate for that service and then approximate it by multiplying the corresponding fee-for-service rate times the # of services provided?

BOCES should be able to break out the health related expense at the LEA's request.

- It has been reported in your trainings/presentations, that PCG calculates a Health Related Tuition Percentage for each provider based on their CFR. Can PCG provide that to BOCES so that BOCES can apply that factor to approximate a cost?

- We do not get a HRTP for BOCES because BOCES is not approved as a State Approved School for the purposes of this cost report.

Thank you,

Public Consulting Group, Inc. (PCG)
NYSSHSP@pcgus.com
866-912-2974

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