

# eSTACs Entering STAC-1 for Center Based and Center Based Related Services

# Erie County Timeline

- \* **July 1, 2022:**

- \* School districts will enter all 22/23 STAC-5's into eSTACs, this includes any 21/22 school year entries and/or amendments.

- \* **Between July 1 and September 1, 2022:**

- \* School districts will continue to enroll and amend all children per the current Erie County procedure (paper STAC-1) - no matter the school year 21/22 OR 22/23.

- \* **August 15, 2022:**

- \* The County will **no** longer accept any enrollments or amendments after this date. You will hold onto any paperwork and enter into eSTACs on or after 9/1/22.

- \* **August 16 through August 31:**

- \* Erie County will enter all previous paper STACs into their Preschool system. Once completed, McGuinness will migrate **ALL** students that are currently in Erie County Preschool database into eSTACs.

- \* **September 1, 2022:**

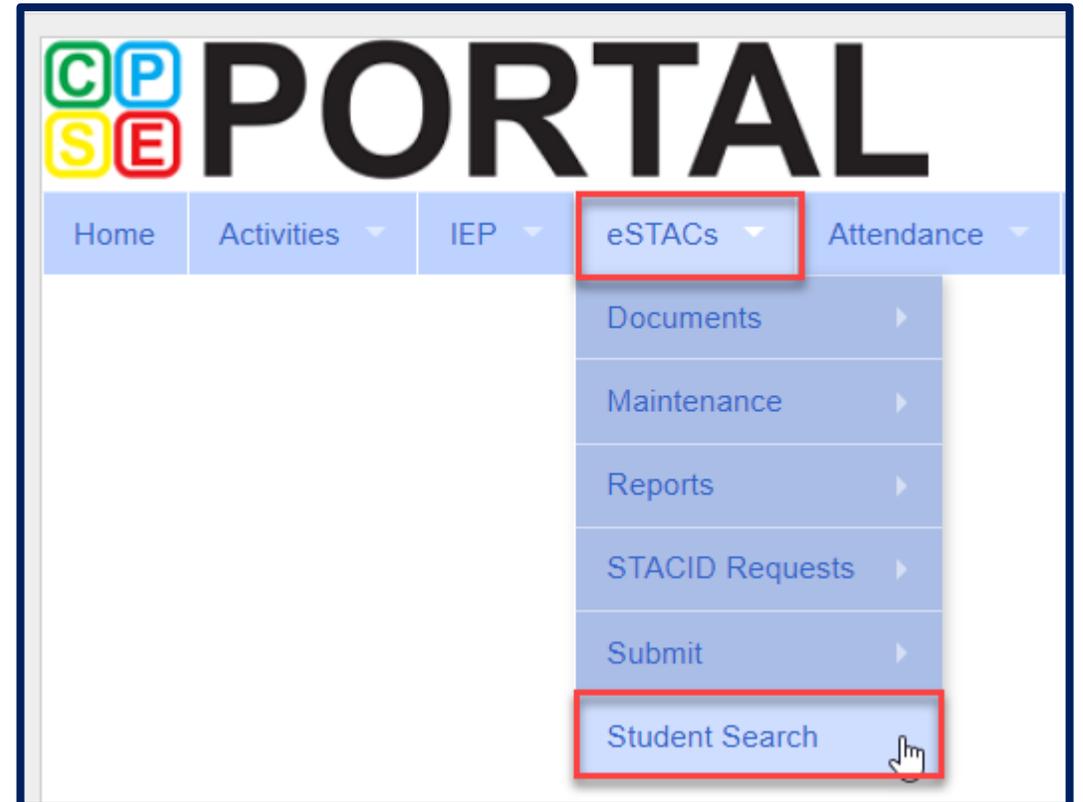
- \* School districts will enter 22/23 STAC-1 services into eSTACs, this includes 21/22 school year entries and/or amendments.



# Student Search

# eSTACs Student

\* Go to eSTACs -> Student Search



# Student Search

- \* Search for student using first and last name of student & click Retrieve

The screenshot displays the Student Search interface. At the top, there is a navigation bar with the following menu items: Home, Activities, IEP, eSTACs, Attendance, Billing, Lookup, Documents, Reports, Maintenance, and Medicaid. Below the navigation bar is a section titled "Filters" which contains several input fields and dropdown menus. The first two input fields, labeled "First Name" and "Last Name", contain the text "ant" and "bar" respectively and are highlighted with red boxes. Other input fields include "DOB", "STACID", "CIN", and "Student Number". Below these are two dropdown menus: "County" set to "ROCKLAND" and "District" set to "CLARKSTOWN CSD". At the bottom right of the filter section, there are two buttons: "Clear Filters" and "Retrieve", with the "Retrieve" button highlighted by a red box.

# View Student Details

- \* Click on Details to get to the student details page with evaluations, services, documents and forms.

Home Activities IEP eSTACs Attendance Billing Lookup Documents Reports Maintenance Medicaid

Filters

ant bar DOB STACID CIN Student Number

County ROCKLAND

District CLARKSTOWN CSD

Clear Filters Retrieve

Add New Student

District Name	Last Name	First Name	DOB	Gender	CIN	STACID	Student Number		
CLARKSTOWN CSD	Ants	Barbara	08/17/18	F				Edit	Details





# **Adding New Center Based Placements**

# Adding a new CB Placement STAC-1

\* Go to the IEP Placements tab

\* Click Add CB Placement

Home Activities IEP eSTACs Attendance Billing Lookup Documents Reports

CPSE: 500101060000 CLARKSTOWN CSD

Student Information

Last Name: **Ants** First Name: **Barbara** DOB: **8/17/2018** Eligibility: **7/1/2021 - 8/31/2023**  
STACID: **J99999** CIN: Student Number: **9000099999** [Edit SED Summary](#)

STAC-5s Evaluation Components **IEP Placements** IEP Mandates Documents Forms

School Year Session 2021 - 2022 Winter

School Year Session	Placement	Description	Status	Submitted By	Submitted Date				
No Placements									

**Add CB Placement** Add SEIT/RS Placement

# Entering Program Information

1. Check this box if the child has multiple STACs for the same time period (CB + SEIT/RS, CB morning + CB afternoon)
2. Specify school year / session
3. Indicate if the child is placed in foster care
4. Choose the Provider
5. Indicate whether the Provider is the same provider that performed the most recent evaluation
6. Select the specific program the child will attend
7. This populates with the dates and hours the selected program runs
8. Enter the dates and hours that this student will attend this program, and click *Save*

CPSE: 012806060000 RYDELL CSD

Child Information

Last Name: DelFuego First Name: Anthony DOB: 3/12/2016 Eligibility: 1/1/2019 - 8/31/2021  
STACID: CIN: Edit

Program Aide / Nurse / Interpreter Related Services Transportation

1  Click if this is a multiple service STAC (two or more concurrent STACs)

2 School Year Session 2019 - 2020 Summer ▼

3 Is this student placed in Foster Care?  Yes  No

4 Provider HEBREW ACADEMY FOR SPEC CHLDRN ▼

5 Same as Evaluation Provider?  Yes  No

6 Program 9101(C) 07/08/19 - 08/14/19 J/A-PRESCHOOL SPECIAL CLASS OVER 2.5 NASSAU COUNTY WOODMERE ▼

	Start Date	End Date	Hours Per Day	Days per Week
7 Program	07/08/2019	08/14/2019	5.00	5
8 This Child	07/08/2019	08/14/2019	5.00	5 ▼

Save ←

# Adding Aides / Nurse / Interpreter

\* To add an aide / nurse or Interpreter

1. Select the type (Aide, LPN, RN, or Interpreter)
2. Select whether this service is shared with another student
3. Indicate the hours per day this service is provided
4. Indicate the days per week this service is provided
5. Click *Add*

Program	Aide / Nurse / Interpreter	Related Services	Transportation			
Type	Sharing	Hours Per Day	Days Per Week			
Aide <b>1</b>	1:1 (No Sharing) <b>2</b>	5.00 <b>3</b>	5 <b>4</b>	Add <b>5</b>		

Aide / Nurse / Interpreter | Rel

Type

- Aide
- Aide
- RN
- LPN
- Interpreter

Sharing

- 1:1 (No Sharing)
- 1:1 (No Sharing)
- Shared with 1 other student
- Shared with 2 other students
- Shared with 3 other students
- Shared with 4 other students



# When IEP has no Related Services

- \* If the IEP does not specify any related services, check the box at the top of the related services tab that says

*“There are no recommended related services for this student on this Placement / IEP”*

Program	Aide / Nurse / Interpreter	Related Services	Transportation									
<input type="checkbox"/> There are no recommended related services for this student on this Placement/IEP												
Service	Start Date	End Date	IND/GRP	Frequency	Minutes	Period	Location	Submitted Date	Status			
<input type="text"/>	07/12/2022	08/20/2022	<input type="text"/>			Add						

# Adding Transportation

1. A list of types of transportations indicated in IEP (Bus or Parent reimbursement).
2. If transportation is needed, Erie County would like you to choose **both** the bus and the parent.
3. No transportation documents will need to be uploaded.

The screenshot shows a web application interface for adding transportation services. At the top, there is a navigation menu with four tabs: 'Program', 'Aide / Nurse / Interpreter', 'Related Services', and 'Transportation'. The 'Transportation' tab is currently selected.

Below the navigation menu, there is a checkbox labeled 'The IEP does not authorize reimbursement for transportation/ No parent reimbursement will be sought'. This checkbox is currently unchecked.

Below the checkbox is a table with the following columns: 'Service', 'Provider', 'Start Date', 'End Date', 'Submitted Date', 'Status', and two empty columns. The table contains two rows of data:

Service	Provider	Start Date	End Date	Submitted Date	Status		
Bus	STUDENT BUS CO	07/12/2022	08/20/2022		Not Submitted	Edit	Delete
Parent	Rockland Parent Transportation	07/12/2022	08/20/2022		Not Submitted	Edit	Delete

Below the table, there is a form for adding a new service. It includes two dropdown menus for 'Service' and 'Provider', and two text input fields for 'Start Date' and 'End Date'. The 'Start Date' field is currently set to '07/12/2022' and the 'End Date' field is set to '08/20/2022'. There is an 'Add' button to the right of the 'End Date' field.

Below the form is a section titled 'Upload Transportation Document'. It includes a 'Document Type' dropdown menu, an 'Effective Date' text input field, and a 'Comment' text input field. There is a 'Choose File' button and a 'No file chosen' message. Below these is an 'Upload' button.

At the bottom of the interface, there is a section titled 'Transportation Files'. It includes a table with the following columns: 'Uploaded', 'DocumentType', 'Comments', and 'Effective Date'.

# When IEP has no Transportation

- \* If the student will **not** be bussed, **and** the parent will **not** be submitting for mileage reimbursement, check the box at the top of the transportation tab that says *“The IEP does not authorize reimbursement for transportation”*

The screenshot shows a software interface with four tabs: Program, Aide / Nurse / Interpreter, Related Services, and Transportation. The Transportation tab is active. A red box highlights a checkbox with the text: "The IEP does not authorize reimbursement for transportation/ No parent reimbursement will be sought". Below this is a table with columns: Service, Provider, Start Date, End Date, Submitted Date, Status, and three empty columns. The first row contains dropdown menus for Service and Provider, and text boxes for Start Date (07/12/2022) and End Date (08/20/2022). An "Add" button is in the Status column. Below the table is a section for "Upload Transportation Document" with a "Document Type" dropdown, "Effective Date" text box, and "Comment" text box. There is a "Choose File" button showing "No file chosen" and an "Upload" button. At the bottom is a "Transportation Files" section with a table header: "Uploaded", "DocumentType", "Comments", and "Effective Date".

Service	Provider	Start Date	End Date	Submitted Date	Status			
<input type="text"/>	<input type="text"/>	07/12/2022	08/20/2022			Add		



# Uploading Documents

# Documents Required

- \* Erie County is requiring the following documents to be uploaded, before you can sign and submit your STAC-1:
  - \* **The IEP Summary page or complete IEP**

# Uploading a Document

- \* Select Documents tab on Student Details screen.
- \* This will also show any Missing Documents that need to be uploaded.
- \* Click “Upload” button at bottom of screen or “Upload” at the end of the missing document line.

The screenshot shows the CPSE Student Information screen for a student with CPSE ID 500402060000. The 'Documents' tab is selected and highlighted with a red box. Below the tabs, there are sections for 'Uploaded Documents' (showing 'No Documents') and 'Missing Documents'. The 'Missing Documents' table has two rows: 'CHILD MEDICAID CONSENT' and 'PLACEMENT IEP'. The 'Upload' button at the end of the second row is highlighted with a red box. At the bottom of the screen, there are two buttons: 'Upload' and 'Upload Multiple Documents', both highlighted with red boxes.

CPSE: 500402060000

Student Information

Last Name: [REDACTED] First Name: [REDACTED] DOB: 3/9/2017 Eligibility: 1/1/2020 - 8/31/2022

STACID: [REDACTED] CIN: [REDACTED] Student Number: 5000038460 Edit SED Summary Resync

STAC-5s Evaluation Components IEP Placements IEP Mandates **Documents** Forms

### Uploaded Documents

Document Type	Uploaded Date	Applied To	Submitted Date	SubmittedUser	Comments
No Documents					

### Missing Documents

Category	Type	DocumentDescription	Applies To		
CHILD	MEDICAID CONSENT	Medicaid Parental Consent		Show Document List	<b>Upload</b>
PLACEMENT	IEP	Copy of IEP for Placement	09/10/2021-06/24/2022 RS (ST(I))	Show Document List	<b>Upload</b>

**Upload** Upload Multiple Documents

# Uploading a Document

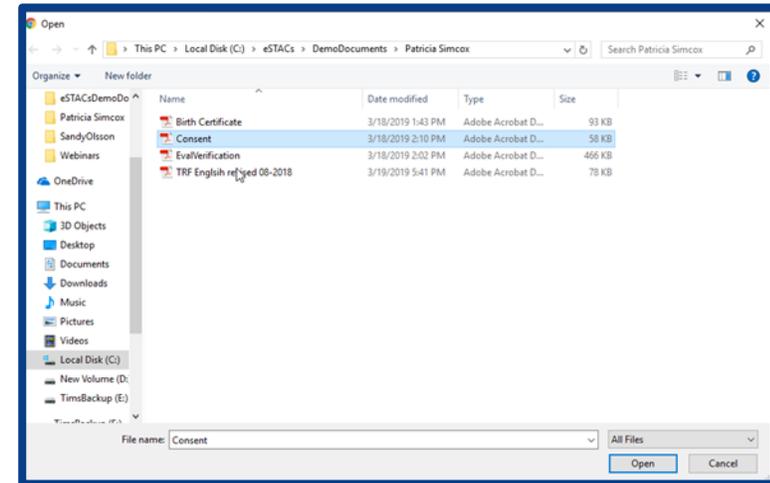
- \* Click “Choose File” button.
- \* Browse to the file location and select the file.
- \* Click the “Open” button on the file dialog
- \* The filename will appear next to “Choose File” button.
- \* Click “Upload”.

CPSE: 012806060000 RYDELL CSD

Child Information

Last Name: **Rizzo** First Name: **Frank** DOB: **12/18/2016** Eligibility: **7/1/2019 - 8/31/2022**  
STACID: CIN: [Edit](#)

**Choose File** No file chosen [Upload](#)



CPSE: 012806060000 RYDELL CSD

Child Information

Last Name: **Rizzo** First Name: **Frank** DOB: **12/18/2016** Eligibility: **7/1/2019 - 8/31/2022**  
STACID: CIN: [Edit](#)

**Choose File** **Consent.pdf** [Upload](#)

# Uploading a Document

- \* Right hand side shows the document being uploaded.
- \* If uploading the entire IEP, then check box “Enter Details for Entire Document”.
- \* Choose document type.
- \* Choose correct school year and placement.

The screenshot displays the eSTACs File Handler interface. On the left, a modal window titled "Enter Details for Entire Document" is open, with a checked checkbox. It contains fields for "Page 1 to 1", "Document Type" (with a dropdown menu showing "IEP" selected), "School Year", "Placement" (with "07/05/2021-08/13" selected), and "Comments" (with "IEP" entered). The dropdown menu lists various document types such as "Birth Certificate", "Passport", "Adoption Papers", "Legal Name Change", "Medicaid: Medicaid Parental Consent", "Medicaid: Parent Refused Medicaid Consent", "Medicaid: Failed to obtain Medicaid Consent", "Medicaid: Parent Revoked Consent", "Foster Care: LDSS2999", "Eval: Evaluation Justification Letter", "Eval: Justification For Eval Outside Eligibility Dates", "Trans: TAF", "Trans: Parent Acknowledgement Form", "Serv: Aide", "Serv: Nurse", "Serv: IEP", "Serv: Interpreter", "Serv: Summer Regression Justification", and "Serv: Explanation for not having a STAC-5".

The main interface shows the "Blind Brook-Rye Union Free School District" information, including the address "390 North Ridge Street, Rye Brook, NY 10573-1105". Below this, a student record is displayed with fields for Student, Address, Date of Birth (12/22/2017), Gender (Male), ID # (112201514), Age as of meeting date (3:4), Native Language (English), County (Westchester), Interpreter Required (No), Contacts, Home/Mobile numbers, Work numbers, School Year (2021-2022), Placement (Approved Preschool Special Education Program), School (Preschool Itinerant Services Only), and Grade (Preschool). A "Special Alerts" section is also present.

At the bottom, there are two tables: "IEP INFORMATION" and "SUMMARY-SPECIAL EDUCATION PROGRAMS AND RELATED SERVICES".

IEP INFORMATION	
Projected IEP Start Date:	07/05/2021
Projected IEP End Date:	06/25/2022
Projected Date of Annual Review:	06/24/2022
Projected Date for Reevaluation:	03/18/2024
Extended School Year:	Yes
Behavior Intervention Plan:	No
Supplementary Aids and Services:	No
Assistive Technology:	No
Supports for School Personnel:	No
Testing Accommodations:	No
Participate State/District Assessments:	N/A
Special Transportation:	Yes

SUMMARY-SPECIAL EDUCATION PROGRAMS AND RELATED SERVICES		
Special Class in an Integrated Setting: 6:1+1	09/01/2021 - 06/24/2022 2 x Weekly, 5hr.	School
Speech/Language Therapy: Individual	09/01/2021 - 06/24/2022 2 x Weekly, 30min.	School
Occupational Therapy: Individual	09/01/2021 - 06/24/2022 2 x Weekly, 30min.	School
Physical Therapy: Individual	09/01/2021 - 06/24/2022 2 x Weekly, 30min.	School
Special Class in an Integrated Setting: 6:1+1	07/05/2021 - 08/13/2021 5 x Weekly, 5hr.	School
Speech/Language Therapy: Individual	07/05/2021 - 08/13/2021 2 x Weekly, 30min.	School
Occupational Therapy: Individual	07/05/2021 - 08/13/2021 2 x Weekly, 30min.	School
Physical Therapy: Individual	07/05/2021 - 08/13/2021 2 x Weekly, 30min.	School

# Documents for Aide / Nurse / Interpreter

- \* There are occasions when you will need to upload the Request For Reimbursement For Partial Aide/Nurse/Interpreter form.
- \* eSTACs will inform you when this form is needed when completing the Sign and Submit process.
- \* Go to the Aide/Nurse/Interpreter tab and click *Print*.
- \* Have form signed and upload form to eSTACs.

CPSE: 112806060000 RYDELL CSD

**Student Information**

Last Name: **Balmudo** First Name: **Leo** DOB: **3/19/2017** Eligibility: **1/1/2020 - 8/31/2022**  
STACID: CIN: Student Number: **5000039718** [Edit](#)

**Placement Information**

Session: From Date: **09/08/2021** To Date: **06/22/2022**  
Hrs/Day: **5.00** Days/Wk: **5** Aide/RN/LPN:  
Provider: **FRED S KELLER SCHOOL** Program: **9100**

**Program** **Aide / Nurse / Interpreter** **Related Services** **Transportation**

Type	Sharing	Start Date	End Date	Hours Per Day	Days Per Week	Submitted Date	Status				
Aide	Shared with 3 other students	09/08/2021	06/22/2022	5.00	5		Not Submitted	<a href="#">Edit</a>	<a href="#">Delete</a>	<a href="#">Print</a>	
<input type="text"/>	<input type="text"/>	09/08/2021	06/22/2022	5.00	5			<a href="#">Add</a>			

[Return to Student Details](#)

# Comparison eSTAC to Paper Form

Program		Aide / Nurse / Interpreter		Related Services		Transportation					
Type	Sharing	Start Date	End Date	Hours Per Day	Days Per Week	Submitted Date	Status				
Aide <b>1</b>	Shared with 3 other students <b>2</b>	09/08/2021	06/22/2022	5.00 <b>3</b>	5 <b>4</b>		Not Submitted	Edit	Delete		Print
<input type="text"/>	<input type="text"/>	09/08/2021	06/22/2022	5.00	5 <input type="text"/>			Add			

**NEW YORK STATE EDUCATION DEPARTMENT  
 STAC AND SPECIAL AIDS UNIT  
 REQUEST FOR REIMBURSEMENT FOR  
 Partial 1:1 AIDE, 1:1 NURSE, 1:1 INTERPRETER**

**\*\*FOR PRESCHOOL USE ONLY\*\***

**STAC ID#** \_\_\_\_\_ (if known)

Student Name: \_\_\_\_\_ Balmudo, Leo . \_\_\_\_\_ Date of Birth: \_\_\_\_\_ 03/19/17 \_\_\_\_\_

Preschool Provider Name: \_\_\_\_\_ FRED S KELLER SCHOOL \_\_\_\_\_

Preschool Program Type/Name: \_\_\_\_\_ 9100 \_\_\_\_\_

**1** **Type of 1:1:** Partial 1:1 Aide  1:1 Nurse RN \_\_\_\_\_ 1:1 Nurse LPN \_\_\_\_\_ 1:1 Interpreter \_\_\_\_\_  
(check one)

**2** > Is this 1:1 Aide/Nurse/Interpreter Shared? NO \_\_\_\_\_ YES

If YES, Number of Students Sharing the 1:1: \_\_\_\_\_ 3 \_\_\_\_\_

**1:1 AIDE/NURSE/INTERPRETER--FOR PRESCHOOL EDUCATION:**

Start Date of 1:1 Aide/Nurse/Interpreter: 9 / 8 / 21 Projected End Date: 6 / 22 / 22

Hours Per Day Program Runs: 5.00

Hours Per Day Student in Program: 5.00 Days Per Week Student in Prog: 5

1:1 Aide/Nurse/Interpreter Hrs/Day Requested: **3** 5.00 1:1 Days/Week Requested: **4** 5



# Signing and Submitting STAC-1

# Signing and Submitting

- \* Once all information is entered from the IEP, you will now need to *Sign and Submit* the CB Placement.

CPSE: **661100010000** NEW ROCHELLE

Student Information

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ DOB: **6/23/2016** Eligibility: **1/1/2019 - 8/31/2021**  
STACID: \_\_\_\_\_ CIN: \_\_\_\_\_ Student Number: \_\_\_\_\_ [Edit SED Summary](#)

[STAC-5s](#) [Evaluation Components](#) [IEP Placements](#) [IEP Mandates](#) [Documents](#) [Forms](#)

School Year Session

School Year Session	Placement	Description	Status	Submitted By	Submitted Date					
2020 - 2021 Summer	CB	07/06/2020-08/14/2020 -9100(A)	Submitted	import	8/18/2020	Amend	Rescind	Print		Submission History
2020 - 2021 Winter	CB	09/08/2020-06/25/2021 -9100(I)	Submitted	RS	12/21/2020	Amend	Rescind	Print		Submission History
2021 - 2022 Summer	CB	07/05/2021-08/13/2021 -9100(A)	Amended			Amend	Rescind	Print	<b>Sign and Submit</b>	Submission History
2021 - 2022 Summer	SEITRS	07/05/2021-08/13/2021 RS (OT(I))	Submitted	RS	8/4/2021	Amend	Rescind	Print		Submission History

[Add CB Placement](#) [Add SEIT/RS Placement](#)

# Compare CB Placement to IEP

\* Compare ALL of your entries on left side to IEP on right side. **Do not** sign & submit if not correct.

**Student Name** \_\_\_\_\_ **CPSE District** NEW ROCHELLE  
**DOB** 6/23/2016 **County** WESTCHESTER  
**STAC ID** \_\_\_\_\_  
**Student #** \_\_\_\_\_

**School Year:** 2021 - 2022 Summer **Placement Type:** CB **Provider:** \_\_\_\_\_

Show Rescinded Print STAC-1

Placements To Submit

Provider	From Date	To Date	Service Type	Frequency	Location
	7/5/2021	8/13/2021	9100-A J/A-PRESCHOOL SPECIAL CLASS OVER 2.5	5 hrs/day	Classroom
	7/5/2021	8/13/2021	Occupational Therapy Indiv <b>2</b>	2x30	Preschool
	7/5/2021	8/13/2021	Physical Therapy Indiv <b>3</b>	1x30	Preschool
	7/5/2021	8/13/2021	Speech Therapy Group <b>4</b>	1x30	Preschool
	7/5/2021	8/13/2021	Speech Therapy Indiv <b>5</b>	2x30	Preschool
	7/5/2021	8/13/2021	Transportation : Parent		

Submit

eSTACS@CPSEPortal.com

1 / 14 | - + | [Icons]

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**SUMMARY-SPECIAL EDUCATION PROGRAMS AND RELATED SERVICES**

<b>1</b>	Special Class: 8:1+2	07/05/2021 - 08/13/2021 5 x Weekly, 5hr. 30min.	Special Class
<b>2</b>	Occupational Therapy: Individual	07/05/2021 - 08/13/2021 2 x Weekly, 30min.	School
<b>3</b>	Physical Therapy: Individual	07/05/2021 - 08/13/2021 1 x Weekly, 30min.	School
<b>5</b>	Speech/Language Therapy: Individual	07/05/2021 - 08/13/2021 2 x Weekly, 30min.	School
<b>4</b>	Speech/Language Therapy: Small Group	07/05/2021 - 08/13/2021 1 x Weekly, 30min.	School



# **Amendments and/or Corrections**

# CB Amendments

CPSE determines	What to do
An AIDE/RN/LPN should be added to the IEP	End Placement and Create new placement with all necessary details
An AIDE/RN/LPN should be removed from the IEP	
The student should be in a different program (different provider, SC vs SCIS, half day vs full day etc.)	
The student no longer needs a particular related service	End Placement detail by amending end date of detail
The student will no longer receive a type of transportation	
The student needs an additional related service	Add additional placement details as necessary
The student will get a new type of transportation service (No transportation -> bus, bus->Bus + Parent, Bus-> Bus + AIDE)	
There should be a change to a related service (change in frequency, change from individual to group, change location)	End Placement detail by amending end date of detail, then add new placement detail
The child will change transportation (Bus->Parent, Parent->Bus)	

# Corrections

## Actions Needed to Correct Data in eSTACs by Field

Placement Type	Service Category	Requires Rescinding entire placement	Requires Rescinding single detail	Can correct data via amending
CB	CB	School Year Session Foster County Provider		Program (SC vs SCIS, half day vs full day) Start Date / End Date Hours Per Day / Days Per Week
	AIDE		Type (AIDE/LPN/RN) Sharing	Hours Per Day Days Per Week
	Related Service		Service Individual vs Group Frequency, Duration & Period	Start Date End Date
	Transportation		Service (Bus, Parent, LPN, etc.) Provider	Start Date End Date

# Corrections

## Actions Needed to Correct Data in eSTACs by Field

	Center Based (CB)				SEIT and/or Related Services	
	CB	AIDE/RN/LPN	Related Service	Transportation	SEIT	Related Services
School Year Session	Rescind Entire Placement				Rescind Entire Placement	Rescind Entire Placement
Foster Care County	Rescind Entire Placement				Rescind Entire Placement	Rescind Entire Placement
Provider	Rescind Entire Placement				Rescind Entire Placement	Rescind single detail
Program	Amend				Rescind Entire Placement	
Sharing (AIDE)		Rescind single detail				
Service		Rescind single detail	Rescind single detail	Rescind single detail		Rescind single detail
Start Date	Amend		Amend	Amend	Amend	Amend
End Date	Amend		Amend	Amend	Amend	Amend
Hours Per Day	Amend	Amend				
Days Per Week	Amend	Amend				
Ind. Vs Group			Rescind single detail		Rescind single detail	Rescind single detail
Frequency			Rescind single detail		Rescind single detail	Rescind single detail
Duration			Rescind single detail		Rescind single detail	Rescind single detail
Period			Rescind single detail		Rescind single detail	Rescind single detail
Location			Amend		Amend	Amend



# Closing

# Erie County Timeline

- \* **July 1, 2022:**

- \* School districts will enter all 22/23 STAC-5's into eSTACs, this includes any 21/22 school year entries and/or amendments.

- \* **Between July 1 and September 1, 2022:**

- \* School districts will continue to enroll and amend all children per the current Erie County procedure (paper STAC-1) - no matter the school year 21/22 OR 22/23.

- \* **August 15, 2022:**

- \* The County will **no** longer accept any enrollments or amendments after this date. You will hold onto any paperwork and enter into eSTACs on or after 9/1/22.

- \* **August 16 through August 31:**

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- \* **September 1, 2022:**

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# Upcoming Webinars

## eSTACs Entering STAC-1 Center Based & Center Based Related Services:

- Tuesday, July 12th @ 10:00AM  
<https://attendee.gotowebinar.com/register/8584417665478512909>
- Tuesday, July 19th @ 10:00AM  
<https://attendee.gotowebinar.com/register/3179885906889969935>
- Wednesday, July 20th @ 2:00PM  
<https://attendee.gotowebinar.com/register/1138429264668073228>
- Tuesday, September 7th @ 2:00PM – **Refresher**  
<https://attendee.gotowebinar.com/register/5429665917715199504>

# Upcoming Webinars

## eSTACs Entering STAC-1 SEIT and Related Services:

- Tuesday, July 26th @ 10:00AM  
<https://attendee.gotowebinar.com/register/8161132077064528912>
- Tuesday, August 2nd @ 10:00AM  
<https://attendee.gotowebinar.com/register/4635198397903171854>
- Thursday, August 4th @ 2:00PM  
<https://attendee.gotowebinar.com/register/26849397266125836>
- Thursday, September 8th @ 10:00AM – **Refresher**  
<https://attendee.gotowebinar.com/register/7889253637841194765>

# Upcoming Webinars

## ***eSTACs Amending versus Rescinding:***

- Tuesday, September 20th @ 10:00AM  
<https://attendee.gotowebinar.com/register/4180764744585408784>
- Wednesday, September 21st @ 2:00PM  
<https://attendee.gotowebinar.com/register/4525007541590938896>

# Getting Support

- \* If you need help you can contact Kelly Knowles at [Kknowles@jmcguinness.com](mailto:Kknowles@jmcguinness.com)
- \* After you are familiar with the Portal, and you need help, send an email to **eSTACs@CPSEPortal.com**.
- \* Please include your district name, which County you work with and a description of your issue.
- \* If you would like to speak on the phone, please state so in your email along with your phone number and best times to reach you.