

Erie eSTACs Entering STAC-1 Center Based & Center Based Related Services

July 12, July 18 & July 20, 2022

Questions & Answers

Topic/Category	
TRANSPORTATION	
Q	Can you submit IEP information without the transportation tab completed?
A	NO, but you can mark the check box “ <i>The IEP does not authorize reimbursement for transportation</i> ”. If the child receives transportation later on, you can Amend the transportation and choose the parent or bus if needed.
Q	Can you put both bus and parent transport on the transportation tab?
A	YES, and this is a requirement of Erie County.
1:1 AIDE	
Q	When ending a CB placement due to adding 1:1 Aide do you end all RS services or just CB?
A	You will end all CB along with CBRS & transportation.
Q	Shared Aides: Do we default to class size or find out actual # of students sharing? Ex 6:1:1 class with only 4 students in it. Share with 6 or 4?
A	This is not how many children are in the classroom. The shared Aide is usually 1:1 or how many students are sharing the Aide.
Q	When adding an Aide, for the hours; do we keep 5 hours like the previous screen? Or if the program is 5.5 hours, should we enter 5.5?
A	eSTACs will only go to 5 hours, so you will enter 5 not 5.5.
UPLOADING DOCUMENTS	
Q	The county requires the nurse form if the child has a nurse. Would it be uploaded here as well?
A	Yes, any forms that the county requires can be uploaded to the child on their Documents tab.
Q	Comparing CB Placement to IEP. Are we uploading the full IEP or the Summary?
A	You only will need to upload the Summary page of the IEP. If you are uploading a draft IEP or an IEP without a summary page, then you will need to upload the full IEP showing the services which are usually at the end of the IEP.
CENTER BASED RELATED SERVICES	
Q	If a child is in a CB program and gets speech, OT etc are those services included under the CB STAC? In other words if the child gets related services at the facility during their school day do we have to do a separate STAC-1 for the related services included and administered at the school?
A	No. All services received during the CB program will be entered under the CB Placement on the Related Service tab. You will only need to create another placement if the child will be receiving SEIT or fee for Related Services OUTSIDE of the CB program.

