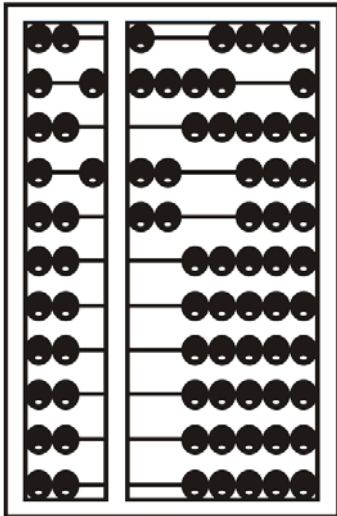


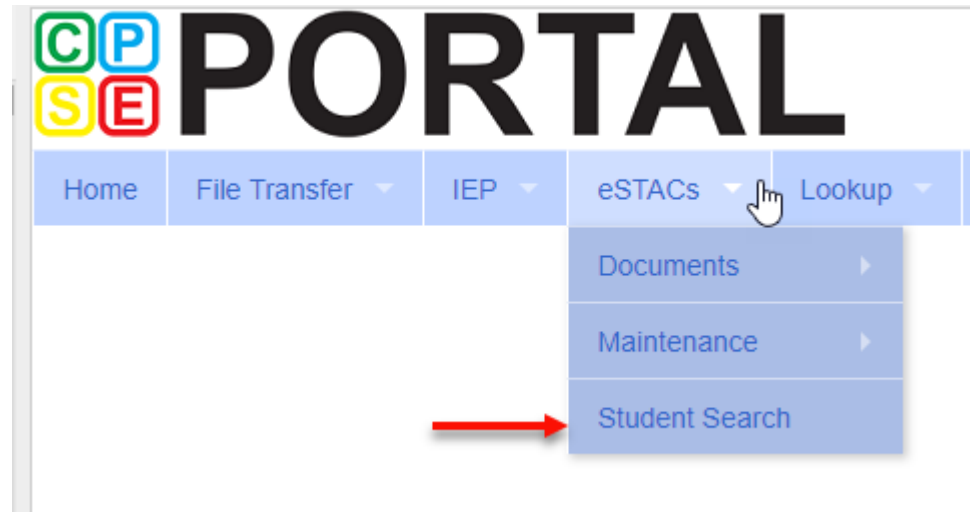
JAMES MCGUINNESS
& ASSOCIATES INC.
Consultants



eSTACs Entering Students

eSTACs Student

- * Click the Student Search option under the eSTACs menu



Student Search

Filters

Last Name	First Name	DOB	STACID	CIN
District	RYDELL CSD ▼			
County	NASSAU ▼			

Retrieve

Add New Student

- * Top of the screen is fields for searching for an existing child
- * Those fields are used as filters to find a specific child. You can search based on any combination of fields
- * Searching with no filters specified returns all children
- * It is good practice to search to make sure child isn't already in system

Student Search – no filters

Filters

Last Name First Name DOB STACID CIN

District

County

Last Name	First Name	DOB	Gender	CIN	STACID		
Balmudo	Leo	03/19/16	M			Edit	Details
Carrington	Michael	04/04/16	M			Edit	Details
Chisum	Tom	12/31/16	M			Edit	Details
DelFuego	Anthony	03/12/16	M			Edit	Details
DiGregorio	Charlene	02/22/16	F			Edit	Details
DiMucci	Louis	12/15/16	M			Edit	Details
Facciano	Franchesca	09/09/16	F			Edit	Details
Jaworski	David	05/18/16	M			Edit	Details
LaTierri	Sonny	08/13/16	M			Edit	Details
Maraschino	Marty	07/22/16	F			Edit	Details
McKenzie	Bradley	12/05/16	M			Edit	Details
Misner	Martin	11/11/16	M			Edit	Details
Murdoch	Kenickie	10/10/16	M			Edit	Details
Nogerelli	John	06/14/16	M			Edit	Details
Rebchuck	Paulette	08/22/16	F			Edit	Details
Rizzo	Betty	09/09/16	F			Edit	Details
Willard	Willie	05/11/16	M			Edit	Details
Zinone	Stephanie	01/21/16	F			Edit	Details

Student Search – Partial Name

- * For the first and last name you can enter the first few letters and search to find all students that name start with those letters

Filters

Di First Name DOB STACID CIN

District

County

[Retrieve](#)

[Add New Student](#)

Last Name	First Name	DOB	Gender	CIN	STACID		
DiGregorio	Charlene	02/22/16	F			Edit	Details
DiMucci	Louis	12/15/16	M			Edit	Details

Student Search Wildcard

- * Use the percent sign (%) as a wildcard

Filters

De%fuego	First Name	DOB	STACID	CIN
District	RYDELL CSD ▼			
County	NASSAU ▼			

Retrieve

Add New Student

Last Name	First Name	DOB	Gender	CIN	STACID		
Del Fuego	Peter	05/15/15	M			Edit	Details
DelFuego	Anthony	03/12/16	M			Edit	Details
DeltoroFuego	Maria	09/12/16	F			Edit	Details

Multiple field search

- * You can search for both first and last name as well as partial first and last names

Filters

rizz fr DOB STACID CIN

District RYDELL CSD ▾

County NASSAU ▾

Retrieve

Add New Student

Last Name	First Name	DOB	Gender	CIN	STACID		
Rizzo	Frank	12/18/16	M			Edit	Details

Adding a student

- * Go to Student Search screen
- * Verify student is not already in system
- * Click on Add New Student button

filters

Last Name First Name DOB

District

County

Add New Student 

Last Name	First Name	DOB	Gender	CIN	STACID		
Balmudo	Leo	03/19/16	M			Edit	Details
Carrington	Michael	04/04/16	M			Edit	Details
Chisum	Tom	12/31/16	M			Edit	Details
Del Fuego	Peter	05/15/15	M			Edit	Details
DelFuego	Anthony	03/12/16	M			Edit	Details
DeltoroFuego	Maria	09/12/16	F			Edit	Details
DiGregorio	Charlene	02/22/16	F			Edit	Details
DiMucci	Louis	12/15/16	M			Edit	Details

Student Information

- * Field with an asterisk (*) next to their label are required in order to save
- * Other fields should be entered if the information is known

Student Information
[Add/Edit Student](#)

County of Student's Current Location*

Is this student placed in Foster Care?* Yes No

District*

Last Name*

First Name*

Middle Initial

DOB*

Gender* Male Female

Race/Ethnicity*

CIN

SEDSTACID

Address

City

State

Zip

Saving incomplete entry

- * Clicking “Save” without all mandatory fields entered will result in labels indicating the missing data

Student Information

[Add/Edit Student](#)

County of Student's Current Location*	<input type="text" value="NASSAU"/>	
Is this student placed in Foster Care?*	<input checked="" type="radio"/> Yes <input type="radio"/> No	
County at time of placement*	<input type="text"/>	*Required
District*	<input type="text" value="RYDELL CSD"/>	
Last Name*	<input type="text" value="Jones"/>	
First Name*	<input type="text" value="David"/>	
Middle Initial	<input type="text"/>	
DOB*	<input type="text"/>	*Required
Gender*	<input checked="" type="radio"/> Male <input type="radio"/> Female	*Required
Race/Ethnicity*	<input type="text"/>	*Required
CIN	<input type="text"/>	
SEDSTACID	<input type="text"/>	
Address	<input type="text"/>	
City	<input type="text"/>	
State	<input type="text"/>	
Zip	<input type="text"/>	

Save

Cancel

Student Details

- * Upon saving a new student, the system will take you to the student details page

CPSE: **012806060000** RYDELL CSD

Child Information

Last Name: **Jones** First Name: **David** DOB: **2/11/2016** Eligibility: **1/1/2019 - 8/31/2021**
STACID: CIN: [Edit](#)

[Evaluations](#) [STAC-5s](#) [IEP Placements](#) [IEP Mandates](#) [STAC-1s](#) [Documents](#)

County	Provider	Component	Eval Date	Bilingual	Report Signed
No Evaluations					

[Add New Evaluation](#)

Student Details

- * Top section shows child demographic information
- * Lower section has tabs for
 - * Evaluations (one row per evaluation component)
 - * STAC-5s (one row per STAC-5)
 - * IEP Placements (one row per STAC-1)
 - * IEP Mandates (one row per mandated service on IEP)
 - * Documents (uploaded documents for student)

Editing existing Student

- * Search for student
- * Click “Edit” to edit student demographics (name, address, etc.)
- * Click “Details” to get to student details page with evaluations, services, documents, etc.


Filters

Last Name First Name DOB

District

County

Add New Student



Last Name	First Name	DOB	Gender	CIN	STACID		
Balmudo	Leo	03/19/16	M			Edit	Details
Carrington	Michael	04/04/16	M			Edit	Details
Chisum	Tom	12/31/16	M			Edit	Details
Del Fuego	Peter	05/15/15	M			Edit	Details
DelFuego	Anthony	03/12/16	M			Edit	Details
DeltoroFuego	Maria	09/12/16	F			Edit	Details
DiGregorio	Charlene	02/22/16	F			Edit	Details
DiMucci	Louis	12/15/16	M			Edit	Details