

eSTACs Entering STAC-1 Center Based & Center Based Related Services

August 9th and August 16, 2023

Questions & Answers

| Topic/Category | |
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| TRANSPORTATION | |
| Q | Can you submit IEP information without the transportation tab completed? |
| A | NO, but you can mark the check box " <i>The IEP does not authorize reimbursement for transportation</i> ". If the child receives transportation later on, you can Amend the transportation and choose the parent or bus if needed. |
| Q | Can you put both bus and parent transport on the transportation tab? |
| A | You should only be entering one transporter, unless the county approves. |
| Q | What if the district is transporting to the Center Based preschool? |
| A | If a school district is transporting, reach out directly to the county, as they would need to address this in regards to contracts. |
| Q | Does transportation need to be listed on the IEP? |
| A | Yes, and if special transportation is not delineated on the IEP, but indicated on the STAC, the county will be reaching out for clarification. |
| 1:1 AIDE | |
| Q | When ending a CB placement due to adding 1:1 Aide do you end all RS services or just CB? |
| A | You will end all CB along with CBRS & transportation. |
| Q | Shared Aides: Do we default to class size or find out actual # of students sharing? Ex 6:1:1 class with only 4 students in it. Share with 6 or 4? |
| A | This is not how many children are in the classroom. The shared Aide is usually 1:1 or how many students are sharing the Aide. |
| Q | When adding an Aide, for the hours; do we keep 5 hours like the previous screen? Or if the program is 5.5 hours, should we enter 5.5? |
| A | eSTACs will only go to 5 hours, so you will enter 5 not 5.5. |
| UPLOADING DOCUMENTS | |
| Q | The county requires the nurse form if the child has a nurse. Would it be uploaded here as well? |
| A | Yes, any forms that the county requires can be uploaded to the child on their Documents tab. |

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| Q | Does this mean we no longer need to submit the STAC-812? |
| A | You will print the Aide/Nurse/Interpreter form, sign and upload into documents. The print button is on the Aide/Nurse/Interpreter tab of the CB Placement. |
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| Q | Are the Medicaid consents that the county has already going to be uploaded into eSTACs? |
| A | No they are not. If you need to amend the CB or SEIT/RS Placement, then you will need to upload the IEP and the Medicaid Consent. |
| CENTER BASED RELATED SERVICES | |
| Q | If a child is in a CB program and gets speech, OT etc are those services included under the CB STAC? In other words if the child gets related services at the facility during their school day do we have to do a separate STAC-1 for the related services included and administered at the school? |
| A | No. All services received during the CB program will be entered under the CB Placement on the Related Service tab. You will only need to create another placement if the child will be receiving SEIT or fee for Related Services OUTSIDE of the CB program. |
| MEDICAID CONSENTS | |
| Q | If the parent refuses to sign the Medicaid Consent, stating they have other insurance, do I need to ask three times for the refusal? |
| A | No. If the parent refuses to sign, then you can have them write "refused" and upload form. |