

Ulster County eSTACs Entering STAC-1 for SEIT and RS

April 22, 2024

Questions & Answers

QUESTIONS

Q	What happens if the agency is unable to begin on the start date and they ask for a new start date? Can we make a change on the line we put in or should we put in a new line?
A	You can always amend the start date, end date and location that was entered. There is no need to create a new line/service.
Q	What if there is no provider available for services right away? Do you have to wait to submit the STAC until a provider is assigned?
A	You can enter the services that you do have a provider for, and sign/submit. Once you find a provider for the other service(s), you can amend the placement and add the new service with provider.
Q	Do we amend or rescind, if we need to change a date for a provider after we signed and submitted?
A	If your start date, end date or location changes, you will amend the entry in eSTACs.
Q	Are we responsible for entering our own school district dates or will the county do this for us?
A	This is the districts responsibility, not the county.
Q	If summer and winter are on the same IEP do we still need to upload the IEP twice?
A	Yes. You will need to upload it to the summer placement, and then to the winter placement.
Q	In the example in overlapping placements - if SEIT was added later or a new provider is assigned wouldn't that still be two lines?
A	No. You would not create another SEIT/RS placement, as there was no SEIT in the original placement. You will amend the original SEIT/RS placement, and add the SEIT provider, and amend the OT if needed.
Q	Will there be an error if you add a STAC once you found a provider a month later but the IEP has a start date month before.
A	You will not be adding a new SEIT/RS placement. Once you find another provider, you will amend the original SEIT/RS placement and add the new provider and service to the placement. You can keep the original IEP.
Q	What about aides/monitor? Could be a 2:1 or 1:1 as a related service.
A	If the RS is for a 1:1, then add as Aide individual service. If the RS is for 2:1, then add as Aide group service.
Q	Do we note somewhere it is compensatory?
A	You can enter the compensatory services in the summary or in the Special Alerts.

Q	What is the relationship between eSTACs and providers? Do we have to have a STAC entered before they can enter a session?
A	The providers can still create an unmatched enrollment. Once the placement in eSTACs is signed & submitted, then the county will synchronize into their Preschool system and send the enrollment to the Portal. Then the provider can match the unmatched enrollment to the county enrollment, and bill for the child.
Q	What if we have multiple locations? If one location is 1x30, and another location is 1x30, how do we enter?
A	Example: If one location is for home, and the other location if for daycare, you will select home/community.