


## DIGITAL SPEECH RECOMMENDATIONS – (PORTAL)

June 5 & 6, 2025

### Questions & Answers

Q	If you are entering a digital order for just the ESY session, what term of service option would you use?
A	The second option, <b><i>Applies to specific school year/session</i></b> , will allow you to select a specific school session (ESY or 10-month). You also have the option of using the default option, <b><i>Applies to entire school year</i></b> .
Q	When entering a digital speech recommendation, will the “Reason for Service” auto populate once the ICD Code is entered?
A	Yes. See example.... 
Q	How long before our OPRA enrollment expires does McGuinness contact us?
A	McGuinness will contact the SLP and the agency as soon as we receive a <b><i>Medicaid Denial for Non-OPRA Enrollment</i></b> on a Medicaid claim. It is up to the SLP to monitor their OPRA enrollment and Revalidation Status.
Q	If the Rx Status is “Entered,” how long will it take before the status changes to “Verified?”
A	Digital Speech Recommendations will show as “Verified” as soon as the order is signed.
Q	Is there a place where a provider’s OPRA status can be checked?
A	You can use this link to access the OPRA Search Screen: <a href="https://www.emedny.org/info/opra.aspx">https://www.emedny.org/info/opra.aspx</a>
Q	When do you use the <b><i>Create New Order Screen</i></b> ?
A	The <b><i>Create New Order Screen</i></b> is used for “subsequent” orders. Once the “ <i>Create Speech Recommendation</i> ” link is used to upload or create a digital recommendation, a VIEW link appears in the View Images and Upload Rx columns on the Prescriptions for Caseload Grid. Therefore, the Create New Order Screen will need to be used to create any subsequent digital recommendations.
Q	Is there a bank of ICD Codes?
A	There is an ICD Code Lookup Screen on the Lookup Menu in the Portal where you can search for ICD Codes.
Q	Can you enter a Session Note for service dates prior to the signature date on the digital recommendation?
A	Yes. If you don’t have a prescription uploaded to an enrollment, it will suspend billing until a prescription has been uploaded, but the session note can be created.

<b>Q</b>	If you have a child on your caseload for the current school year, the child will be returning for the next school year, and the child will be serviced by another SLP, can the digital order be created in the current school year so the digital recommendation is already in the Portal for the next school year?
<b>A</b>	The Medicaid rules do allow this scenario; however, if a digital recommendation is created during the 2024-25 school year for the 2025-26 school year, there would need to be a county enrollment or unmatched enrollment created so the digital order can be attached to the specific 2025-26 enrollment.
<b>Q</b>	If a child receives 1x30 Ind and 1x30 Grp, can both service mandates be covered with one digital recommendation?
<b>A</b>	No. Each line on the IEP should coordinate with an enrollment in the Portal. The Prescriptions for Caseload Grid will show a separate line for each enrollment; therefore, the SLP would click the “Create Speech Recommendation” link in the Prescriptions for Caseload Grid for each enrollment (Ind/Grp). Since the digital recommendation must show the specific frequency and duration a separate digital recommendation will need to be created for each enrollment.
<b>Q</b>	Do agencies have access to a report to see all of the missing prescriptions?
<b>A</b>	Yes. You will go to Medicaid>Missing Documents>Missing Scripts. This report can be filtered for Missing Scripts, Scripts not verified and/or Verified Scripts.
<b>Q</b>	If a child has a service mandate of one-time individual and one-time push-in in the classroom, are two scripts required?
<b>A</b>	Scripts should be obtained in accordance with the service mandates/Portal enrollments. A script must be attached to each Medicaid enrollment in the Portal.