

**CPSE PORTAL KNOWLEDGE BASE LINKS**

**Medicaid (Support) Mailbox: [Medicaid@CPSEPortal.com](mailto:Medicaid@CPSEPortal.com)**

Article	Link
<b>Unmatched Children &amp; Enrollments</b>	
<i>Entering Unmatched Children &amp; Enrollments</i>	<a href="http://support.cpseportal.com/kb/a71/entering-unmatched-children-and-unmatched-enrollments.aspx">http://support.cpseportal.com/kb/a71/entering-unmatched-children-and-unmatched-enrollments.aspx</a>
<i>Entering Unmatched CBRS Enrollments</i>	<a href="http://support.cpseportal.com/kb/a254/entering-unmatched-cbrs-enrollments.aspx">http://support.cpseportal.com/kb/a254/entering-unmatched-cbrs-enrollments.aspx</a>
<i>View Unmatched Enrollments</i>	<a href="http://support.cpseportal.com/kb/a184/view-unmatched-enrollments.aspx">http://support.cpseportal.com/kb/a184/view-unmatched-enrollments.aspx</a>
<b>Matching Unmatched Children &amp; Enrollments</b>	<a href="http://support.cpseportal.com/kb/a175/matching-unmatched-children-and-enrollments.aspx">http://support.cpseportal.com/kb/a175/matching-unmatched-children-and-enrollments.aspx</a>
<b>Uploading Prescriptions</b>	
<i>(For Billing Admins)</i>	<a href="http://support.cpseportal.com/kb/a431/uploading-prescriptions-for-billing-admins-new-order-screen-10-2022.aspx">http://support.cpseportal.com/kb/a431/uploading-prescriptions-for-billing-admins-new-order-screen-10-2022.aspx</a>
<i>(For Therapists)</i>	<a href="http://support.cpseportal.com/kb/a430/uploading-prescriptions-for-therapists-new-order-screen-october-2022.aspx">http://support.cpseportal.com/kb/a430/uploading-prescriptions-for-therapists-new-order-screen-october-2022.aspx</a>
<b>Prescription Templates</b>	
<i>Prescription Templates (Multi-Discipline Template)</i>	<a href="http://support.cpseportal.com/kb/a266/medicaid-compliant-prescription-template.aspx">http://support.cpseportal.com/kb/a266/medicaid-compliant-prescription-template.aspx</a>
<i>Prescription Template (OT/PT Template)</i>	<a href="http://support.cpseportal.com/kb/a347/medicaid-compliant-ot-pt-prescription-template.aspx">http://support.cpseportal.com/kb/a347/medicaid-compliant-ot-pt-prescription-template.aspx</a>
<i>Sample Template</i>	<a href="http://support.cpseportal.com/kb/a174/medicaid-compliant-written-order-sample-template.aspx">http://support.cpseportal.com/kb/a174/medicaid-compliant-written-order-sample-template.aspx</a>
<b>Medicaid-Compliant Written Order Checklist</b>	<a href="http://support.cpseportal.com/kb/a173/medicaid-compliant-written-order-checklist.aspx">http://support.cpseportal.com/kb/a173/medicaid-compliant-written-order-checklist.aspx</a>
<b>Medicaid References</b>	
Medicaid Handbook (Update 9)	<a href="http://www.oms.nysed.gov/medicaid/handbook/sshsp_handbook_9_march_21_2018_final.pdf">http://www.oms.nysed.gov/medicaid/handbook/sshsp_handbook_9_march_21_2018_final.pdf</a>
Medicaid Questions & Answers	<a href="http://www.oms.nysed.gov/medicaid/q_and_a/q_and_a_combined_revised_12_9_16.pdf">http://www.oms.nysed.gov/medicaid/q_and_a/q_and_a_combined_revised_12_9_16.pdf</a>

## CITATIONS

### Medicaid Handbook & Medicaid Q & A

Item	(Slide #)	Medicaid Handbook	Medicaid Questions & Answers #
<b>Eight Required Items of a Medicaid Rx</b>	<b>(74)</b>	<b>Page 21</b>	<b>-</b>
1. Name	-	Page 21	-
2. Term of Service	<b>(75-76)</b>	Page 21	<b>34 &amp; 37</b>
3. Services/Frequency/Duration	<b>(77)</b>	Page 21	<b>33</b>
4. Diagnosis/ICD Code	<b>(78)</b>	Page 21	<b>157</b>
5. Signature	<b>(79)</b>	Page 21	-
<i>Electronic Signatures</i>	<b>(80)</b>	-	<b>129 &amp; 130</b>
6. Signature Date	<b>(81)</b>	Page 21	<b>37 &amp; 38</b>
7. NPI/License #s	<b>(82)</b>	Page 21	<b>114</b>
8. Practitioner Contact Information	<b>(83)</b>	Page 21	<b>114</b>
<b>When is a new order required?</b>	<b>(84-85)</b>	Page 22	<b>92 &amp; 158</b>
<b>Service Change</b>	<b>(86)</b>	-	<b>158</b>
<b>Corrections to Medicaid Documents</b>	<b>(87)</b>	-	<b>133</b>
<b>Altering Prescriptions</b>	<b>(88-89)</b>	-	<b>95 &amp; 96</b>

Medicaid Handbook: <http://www.oms.nysed.gov/medicaid/handbook/>     
 Medicaid Questions & Answers: [http://www.oms.nysed.gov/medicaid/q\\_and\\_a/q\\_and\\_a\\_combined\\_revised\\_12\\_9\\_16.pdf](http://www.oms.nysed.gov/medicaid/q_and_a/q_and_a_combined_revised_12_9_16.pdf)